

Classified Connection

Wednesday June 11, 2008

UC275A 8:30-10:00

Question & Answer Panel: Daniel Edlebeck, Registrar; Lisa Rowland, iCIT; and Sgt. Faye Schouten, Police Services.

Disclaimer: The information provided below is my summarization of today's meeting. As I did not take notes during the meeting much of this information is off of the related web pages we discussed or from memory. The items below are not in the order they were presented.

Police Services

Contact information

Emergency – 911

Non- Emergency 4660 (if no one answers dial 1 for dispatch at any point during the recording)

You can call Police Services if you are locked out of your office, your building or your car. They also can assist you if your car battery needs a jump.

The Police Services webpage (<http://www.uww.edu/adminaffairs/police/>) has many useful and informative links. You can find information on Crime Prevention, the Daily Activity Log, and information on Registered Sex Offenders.

Emergency Procedures (<http://www.uww.edu/news/emergency/>) includes links to information pertinent to different situations such as an Active Shooter, Explosion, Gas Leak, Inclement Weather, or other potential threats.

Police Services presented a program called "Shots Fired" earlier this week. They will be presenting this program again over the summer with slight "tweaks".

Building Occupancy – Remember to sign in and out of the Building Occupancy webpage if you are in the office outside of your regular hours. If you come into work early you should also sign in and out. Most people forget to sign out when they leave. This system helps Police Services locate you in case of an emergency.

(<https://my.uww.edu/loginpage.aspx?ReturnUrl=/occupancy/index.aspx>)

You can donate cell phones through June 23rd for the Association for the prevention of Family Violence (APFV). They do not need to be in working condition. You are responsible for deleting information off of them. You may wish to remove the Sim card from your phone before donating. A drop box is located at the UW-W Police Services Office located on the 1st floor of Goodhue Hall or can be mailed via intercampus mail.

The purpose of the Student Life Dean's Council is to:

- Meet weekly to review critical incidents and develop strategies for intervention to assist students in crises
- Develop protocols for handling specific incidents
- Identify proactive strategies for handling student issues
- Discuss campus trends that may impact student safety, services, programs and general campus life and make recommendations as appropriate.

iCIT

The UW-W home page actually consists of three pages:

- The Main home page is intended for non UW-W web users or potential Students, Faculty, and Staff (<http://www.uww.edu/index.php>).
- The Student page is intended for current and past UW-W students (<http://www.uww.edu/students/index.php>).
- The Faculty/Staff page is intended to be the base page for UW-W employees (<http://www.uww.edu/facstaff/>). This is the page that has the quick links relevant to you and your responsibilities.

New initiatives include:

IDM – Identity management

Firewalls –

OWA – Outlook 2007 Server upgrade

Registrar's Office

The Registrar's Office Webpage has been updated to the Collage system. The layout is a little different but all of the pages are still there.

Ask Away – is a tool for users to easily find information related to the Registrar's Office. If you cannot easily find the information on our webpage try Ask Away. The request must be in the form of a question with proper punctuation.

Policies (<http://www.uww.edu/registrar/policies/index.html>) – The policy page will continue to grow as more policies are added. Please note with the increased number of service men and women being called to active duty that UW-W does have a policy in place for this situation.

Announcements

Grade Change forms are not given to students. If you need forms and are unable to come to the Registrar's Office they can be delivered to your office on Wednesdays (please contact the office to make arrangements.)

May 08 graduation clearance has started. June 23 is the 30 day deadline for students to have their records completed/clear if they wish to have a May 08 conferral date.

3W1 Grade Rosters have opened. D2L is not available for grading this session. Faculty using D2L have been notified.