

Minutes

of the Physics Department meeting
held on Wednesday, Mar 12, 2014 in UH168.

Present: Benjamin, Boukahil, Constantinescu, Sahyun, Rybski, Yavuzcetin

Absent: Nawash (Conference)

- I. Benjamin called the meeting to order at 5:34 pm.
- II. Rybski/Boukahil moved to approve the minutes of Feb 26, 2014 meeting. Motion passed.
- III. Old Business
 - a. Benjamin reminded the faculty that requests for additional student support were due by midnight tonight.
 - b. The department discussed the Physics scholarships available for our students:
 - i. First-year physics award: TBD
 - ii. Upham scholarship: Denisa Goia
 - iii. Fok scholarship: Monica Ripp
 - iv. Prucha scholarship: Ben Dempsey/Chris Hautula
 - v. Physics excellence scholarship: Ben Etzkin
 - c. Benjamin confirmed with Boukahil that the Physics Dept standards are scheduled for discussion at the Mar 18 CSC meeting.
 - d. Sahyun distributed curricular change forms for Physics 364 and Physics 310. Changes for both were approved unanimously, pending some revisions to be worked out between Sahyun and Boukahil.
- IV. New Business
 - a. Benjamin reminded everyone to submit textbook requests. Last semester, a significant fraction of the faculty did not submit their textbook requests in a timely fashion.
 - b. A discussion on adding Parallels to Physics Department Lab computers (\$39 per machine) was postponed.
 - c. There was no other new business
- V. Announcements
 - a. Chair's Announcements
 - i. Administrative Council
 1. Dean Stone (School of Graduate Studies) did a presentation on the openness of the University to develop new graduate programs.

2. L&S Career Day is Apr 14 (e-mail sent out on Feb 19). You are encouraged to send as many students to this as possible.
 3. NACADA (National Academic Advising Association) will be sponsoring a webinar on “Balancing Academic Advising with other Faculty Responsibilities”. This will be shown on Apr 24 (1-2pm) in Hyland Hall 4303.
 4. Windows XP needs to be updated by Apr 1. Computers will lose access to UW-W login after that point.
 5. All drivers must have a UW-Whitewater Driver Authorization Form on file if you are going to drive anywhere on university business, even in your own car. (This has to do about university insurance; if you don’t have a form on file, eventually you may not receive full reimbursement when you drive.)
 6. There is a policy that instructors may restrict the ability of students to record lectures: UW System Regent Policy/Section 4: Academic Policies and Programs, 4-1 Recording of Lectures: Formerly 77-5. It is best to inform students of this rule on your syllabus.
- b. Thanks to all of those who donated to the Veterans and Service Members Committee/Red Cross drive and to Juliana Constantinescu for coordinating this.
 - c. The next department meeting will be on Wed, Apr 2 (after Spring Break).
- VI. Sahyun/Boukahil moved to adjourn at 6:33. Motion passed

Submitted by B. Benjamin, secretary of the day

Cc: Dean David Travis