M I N U T E S

CURRICULUM COMMITTEE

College of Letters and Sciences

Meeting of January 31, 2012

Call to Order. Committee Chairperson Elizabeth Hachten called the meeting to order at

2:19 P.M. in Laurentide 4120

Present: David Cartwright; Ellen Davis; Jolly Emrey; Paul Gregory; Chair Elizabeth Hachten; Angela Harlan; Debra Heiber; Sarah Hessenauer; Paul House; Ellen Jilek (student rep); Elizabeth Olson; Steve Sahyun, Ellie Schemenauer, Matt Winden Excused: Pilar Melero, Molly Patterson, Trudi Witonsky. Absent: Paul Adogamhe

1. Approval of the December 6, 2012 Minutes passed unanimously. Chair Hachten again drew the committee’s attention to the statement in the Curriculum Handbook page 9B, regarding cross-college proposals: “For approval of cross-college programs/courses, the proposals must go through BOTH colleges; therefore, two signature pages may be needed – one for each college”.
2. Announcements
	1. Chair Hachten reminded everyone to submit proposals for Special Courses (i.e. 490, 496) as soon as possible. In the near future, CCC hopes to put up a list of courses its website.
	2. Chair Hachten reminded members that there is a short window for the deadline for Spring 2014 courses. Proposals for new courses and programs are due March 6 for the March 14 CCC meeting. Liz will ask Greg Cook about whether certain course/program revisions will still be accepted after the official Spring 2014 deadline.

3. Olson moved/Schemenauer seconded to approve the following proposal for **Career & Leadership Development:**

A. Change in Existing Course- **LSINDP 399** **Career Information in Arts & Communications & Letters & Sciences.**

Motion passed unanimously.

4. Emrey moved/ Davis seconded to approve the **Languages and Literatures- ESL/BE proposals A-L:**

A. Change in Existing Course- **CIGENRL/ESL 350/550-Introduction to ESL and Bilingual-Bicultural Education**

1. Appendix to CIGENRL/ESL 350/550, Syllabus

 B. Change in Existing Course- **CIGENRL/ESL 354 Seminar in ESL**

 C. Pre-Req Change - **CIGENRL 403 ESL Methods and Curriculum Development**

 D. Pre-Req Change- **CIGENRL 603 ESL Methods and Curriculum Development**

 E. Pre-Req Change- **CIGNERL 405 Assessment in the ESL/Bilingual Classroom**

 F. Pre-Req Change- **CIGNERL 605 Assessment in the ESL/Bilingual Classroom**

 G. Pre-Req Change- **CIGENRL 455 Teaching Content in the Bilingual Classroom**

 H. Pre-Req Change- **CIGENRL 655 Teaching Content in the Bilingual Classroom**

 I. Change in Existing Course - **CIGNERL 320 The Spoken Language**

 J. Change in Existing Course - **CIGNERL 520 The Spoken Language**

K. Change in Existing Course- **CIGENRL 330 Teaching English Grammar in the ESL/Bilingual Classroom**

L. Change in Existing Course- **CIGENRL 530 Teaching English Grammar in the ESL/Bilingual Classroom**

After discussion, the committee offered recommendation to the proposers to add “or consent of instructor” to the prerequisite change for CIGENRL 603.

Motion passed unanimously.

5. Gregory moved/Kleinfeld seconded to approve the following **Sociology, Anthropology, and Criminal Justice proposal:**

A. Pre-Req Change - **ANTHROPL 420 Anthropological Theory.**

Motion passed unanimously

6. New Business

 A. Discussion regarding potential change in BS degree to allow any 200-level statistics course to be used in a partial fulfillment of the math/computer science requirement.

The Chair distributed a memorandum regarding a [**draft proposal to change the BS degree requirement**](http://www.uww.edu/Documents/colleges/cls/cc/2012-2013/1-31-13/Memo-draft-proposal.pdf). Committee members are asked to discuss the draft proposal with their colleagues and be ready to take up this issue again later semester after spring break.

A motion was made to adjourn the meeting by Paul House and was seconded by Paul Gregory. All approved and the motion carried. The meeting adjourned at 2:59 pm.

Respectfully submitted,

Joan Fox-Drake

L&S Secretary