

# **FREE Tax Return Preparation**

## **Spring 2019**

**University of Wisconsin-Whitewater  
College of Business and Economics**

**From February 6 through April 10, 2019, the UW-Whitewater VITA Tax Clinic will be open on Saturdays from 10:00 a.m. to 2:00 p.m. and on Wednesdays from 4:00 to 7:00 p.m.**

IRS-certified graduate and undergraduate accounting students at UW-Whitewater will prepare federal and state personal income tax returns for low and moderate income taxpayers 100 percent free of charge. Taxpayer income must typically be less than \$54,000 to qualify. Volunteers can also prepare tax returns for many small businesses reporting on schedule C.

No appointment is necessary; returns are completed on a first come – first served basis. The IRS imposes many limitations on the tax returns that can be prepared through the VITA program. Examples of some of the income, deduction, and credits that can be accommodated include:

### **Income**

- Wage (W2) and nonemployee compensation (1099)
- Limited business taxes for small businesses with positive net income and no depreciation
- Interest and dividend income
- Stock and mutual fund sales
- Pension and IRA income
- Unemployment compensation
- Social Security benefit income

### **Deductions**

- Student loan interest deduction
- Standard deduction
- Itemized deductions including medical expenses, home mortgage interest, and charitable contributions

### **Credits**

- Earned Income tax Credit
- Child Tax Credit and the new non-child dependent credit
- Education credits

**Taxpayers should bring the following items:**

- **Photo ID for taxpayer (and spouse if married filing jointly)**
- **Valid Social Security cards or Individual Taxpayer Identification (ITIN) cards for the taxpayer, spouse, and all dependents.**
- Birthdates for the taxpayer, spouse and all dependents
- All wage and earnings statements (W2, W2G)
- All 1099 forms (INT, DIV, MISC, R, etc.)
- All 1098 forms
- Proof of healthcare coverage; 1095 forms (A, B, C)
- A copy of previous year's federal and state tax returns
- A voided check for bank routing and bank account numbers. Taxpayers are responsible for verifying their bank numbers
- All other relevant tax information
- Amount of rent paid for Wisconsin tax return
- If they may be eligible for Wisconsin homestead credit, taxpayers should bring a Renter's Certificate from their landlord if they rent or 2018 property tax bill if they own a residence

**NOTE:** To file electronically, both spouses must be present to sign.

**Location and parking:**

The closest parking area is Lot 7. Google places it at 880 Starin Rd, and calls it the "Starin Rd Lot." It is the parking lot with the UW-Whitewater Visitor Center. Parking is free and no permit is required during clinic hours. Park in any non-metered spot.

The VITA tax clinic is located in room 1001 of Timothy J. Hyland Hall. From the main entrance, room 1001 is located on the first floor, just past the main stairs by the large 16-foot digital screen in the atrium. Google maps show Hyland Hall at 809 Starin Rd., Whitewater, WI 53190.