

Counselor Education Department
Department Meeting Minutes
Wednesday, August 26 -- 1:00 - 4:00 p.m. --3002 E Winther

In attendance: Brenda O'Beirne (chair), Jennifer Betters-Bubon, Amy Barth, Dave Van Doren, Jeff Cook (recording), Anene Okocha, Cindy Anderton

Absent: Carrie Merino

1. Check-in (Jeff)
2. Approval of minutes from last meeting (Jennifer). Amy first, Krista second for approval of 8/24/15 minutes with addition of those in attendance
3. Additions to the agenda
4. Spring schedule revisited (and finalized). Spring 2016 schedule was finalized. Updated on t-drive.
5. College and campus updates were addressed (COEPS forum on 8/27/15 and Brenda shared an update in relation to tenure within the UWW system)
6. Specifics (a.k.a. nuts and bolts) ...
 - a. Committees: Committees were assigned and emailed to COUNSED faculty.
 - b. E-portfolios (see T drive>CounselorEd Dept>Program Delivery>Course Resources>Emphasis Specific>School>E portfolios>Porfolio process 2015 updated)
 - i. Incorporating e-portfolio work into selected courses
 - ii. Jennifer walked us through a possible final reflection to occur in 795. Final reflection form was agreed to be piloted this year (Cindy will develop utilizing Jennifer's form)
 - c. EMS (next steps) Krista shared
 - i. Webinar - Brenda will revisit & reminded of the invitation to participate in a webinar. If interested, let Brenda know. Dave is interested in presenting on trauma.
 - d. Guatemala - 2015 was a success. Scheduled for summer 2017. Marketing and timing are two areas of focus as we look to 2017.
 - e. Scotland and summer 2016 - Conference Program vs. Wisconsin Scotland Program will be a discussion for the future. Funds go to Global Education indicating that in the future, we will look to see Global Education helping with the administrative duties.
 - f. Collaborative work with other departments - Brenda spoke with Sarah from the Social Work program in regard to possible future collaboration. How this happens in light of staying true to our CACREP standards will be included in

future conversations. Which courses might be developed either with or for other department(s).

- g. Information session
 - i. Friday September 11; 10-12 (Jennifer & Amy)
 - ii. November 20; 10-12 (Jeff)
 - iii. December 10; virtual session (Jennifer)
 - iv. January 8; 10-12 (Dave)
- 7. Previewing the practicum workshop. Krista reviewed our upcoming workshop
- 8. Student concerns
 - a. Certificate student. Jennifer motioned and Cindy seconded. Acceptance approved.
- 9. Where we want to meet Monday! Casual Joes at 1pm
- 10. Adjourned at 4:00pm. Cindy motioned and Amy seconded.