

MINUTES
MSE PD MEETING
SEPTEMBER 20, 2012
9:00-10:30 A.M. IN WH1013

Present: Elyn Dickmann, Kelly Witte, Pam Clinkenbeard, John Zbikowski. Guest: Robin Fox

1. Minutes of the May 17 meeting were approved.
2. Review and clarify the committee structure
 - Rick Mason was elected chair in absentia.
 - It was decided that as an inter-departmental committee, the Council will consist of one voting member representing each emphasis area.
 - Ellie will confer with Dean Heyning about changing the Council Charter.
3. Announcements
 - Cohort groups starting in Whitewater and Mukwonago
 - Higher Education orientation meeting took place in Hyer 214 on Sept. 10.
 - The new admission policy with stricter language and g.p.a. requirements is being implemented.
4. Audit and Review: John reported that he and Rick Mason met with Greg Cook, acting on behalf of John Stone, chair of the Graduate Audit and Review Committee, in June, to discuss plans for the audit and review report due next October. Kelly Witte offered to share experiences of HPERC in completing its recent self-study.
5. Target for our growth goals – discussion postponed
6. Data acquisition and evaluation – discussion postponed
7. Members were advised to review and update program websites.
8. New business - None
9. Next meeting, Thursday, October 18, 2012, WH1013
Kelly motioned to adjourn, Pam seconded, meeting adjourned at 10:35 a.m.
Minutes unanimously approved Witte/Zbikowski 10/18/2012