

MSE-PD Council meeting minutes
March 19, 2015, WH4013

Present: Pam Clinkenbeard, Robin Fox, Liesl Gapinski, Julie Marino, Rick Mason, Kristina Navarro, John Zbikowski. Absent: Melanie Schneider, Eileen Schroeder, Kelly Witte

The meeting was called to order at 9:05 a.m. by chair, Rick Mason

1. Approval of minutes of February 19, 2015
Liesl motioned to approve, Pam seconded, unanimously approved
2. Discussion of Mid and Final Capstone(John) MSE-PD Students in the Pipeline, Spring 2015 handout

Mid Capstone	Final Capstone
724 Research (2 credits)	789 (2 credits)
776 Advisor (1 credit)	727 (1 credit)

- Early childhood currently has summer add on license but not currently a master's program.
 - Discussion of individualizing programs when available. All in attendance agreed to leave the program as it is, and consider revision of individual programs per demand in the future; Capstone project seminar possibly to be offered summer only. Discussion considering a portfolio capstone course. Invite each program to provide individual programs possibly phasing out Capstone Project seminar
 - Reading has reverted back to a comprehensive exam as well as a capstone project.
 - Discussion of electives – 725 course has the most enrollment
 - John and Rick will draft a letter to all areas and discuss Mid and final capstone moving forward
3. Announcements/Information
 - Robin shared Low enrollment proposal being created 4 weeks prior to class Associate Dean's office, program coordinator or department chair will review enrollments and send an email to students in the emphasis area noting that if enrollment is too low, they are likely to be canceled encouraging them to add courses if interested. 2 weeks prior rosters will be reviewed again. If enrollment is not increased or justified by specific area, they will likely be canceled.

- HPERC (Kristina) evening model driving enrollment is working. Hybrid model; including web-ex, office hours
 - Rick attended meet your legislators day yesterday(March 18, 2015)
½ of proposed state budget K12/UW remainder Medicaid, Roads, Prison & Misc
4. Dual emphasis draft (John) handout “Proposed policy for graduating with multiple emphasis areas in the MSE-PD”
Graduate schools allows, Programs must determine eligibility
Committee would like to discuss with the proposed policy with all areas and request feedback prior to the next MSE-PD meeting
Process to add an additional emphasis discussed
 5. Progress of ESL (Melanie)tabled due to Melanie’s absence
 6. Items for discussion at April MSE-PD
MSE-PD website
Audit and review discussion sharing reporting responsibility
 7. Next Meeting April 16, 2015

Kristina motioned to adjourn, Liesl seconded, meeting adjourned at 10:27 a.m.
Minutes respectfully submitted by Julie Marino March, 19, 2015 – Minutes unanimously approved Gapinski/Zbikowski April 16, 2015