

MSE-PD Council meeting minutes  
November 13, 2014, WH 4013

Present: Liesl Gapinski, Julie Marino, Rick Mason, Kristina Navarro, Eileen Schroeder, Kelly Witte, John Zbikowski. Absent: Pam Clinkenbeard, Robin Fox, Melanie Schneider

Rick Mason called the meeting to order at 9:10 a.m.

1. Approval of agenda- agenda was approved on a motion by Kelly seconded by Kristina
2. Approval of minutes of the meeting of October 16, 2014  
Eileen motioned to approve, Kelly seconded unanimously approved
3. Announcements/Information
  - The Information, Technology and Libraries proposal passed the University Grad Council last week, so it should be on track to take effect in summer 2015(Eileen)
  - HELEAD - Kristina
    1. HELEAD promotional materials have been sent to print(Kristina)
    2. HELEAD Ecuador proposal passed C&I Department and moved forward
    3. Additional HELEAD proposals in progress
4. Discussion: Completing more than one emphasis in the same degree  
Capstone experience would have to summarize both areas – John will draft a proposal for this committee to review and approve at the next meeting
5. Review of Criteria for Graduate level coursework (attachment) feedback related to proposed revisions – acceptable unless noted-MSEPD goals and grid seem to align with these recommendations
  1. Specific emphasis and MSEPD outcomes could be very different
  4. Second sentence is very important
  6. “Develops” is not a good word = maybe “further develop” or “refine”
  10. Could be removed; doesn’t serve a function or recommend clarification
  11. Include program goals in number one and delete number 11
5. Appeals – previously approved policy  
C&I emphasis student completed all courses, only has capstone sequence remaining. Committee recommends requirement of student to utilize services of Center for Students with Disabilities, plan to retake 780 course this summer or take in a face to face or hybrid offering. May recommend the 740 course as an option as a substitute.
6. Other
  - Eileen will check with Pam as to whether she would like to ask for a substitute for this committee due to time conflicts
  - December 18 items for discussion:
    1. Dual emphasis draft
    2. Completing more than one emphasis – John will bring a draft policy to the December meeting

Eileen moved to adjourn, Kristina seconded meeting adjourned at 10:08 a.m.

Minutes respectfully submitted by Julie Marino November 13, 2014 - Minutes approved Gapinski/Schroeder December 18, 2014

Additional meeting dates: December 18, 2014, February 19, 2015, March 19, 2015, and April 16, 2015