

MSE-PD Council Minutes
October 16 2014, WH 4013

Present: Pam Clinkenbeard, Liesl Gapinski, Julie Marino, Rick Mason, Kristina Navarro, Melanie Schneider, Eileen Schroeder, Kelly Witte, John Zbikowski. Absent: Robin Fox

Rick Mason called the meeting to order at 9:04 a.m.

1. Approval of agenda

Kelly moved to approve the agenda with the addition of the HELEAD update (Kristina), Liesl seconded, unanimously approved

2. Approval of minutes of the meeting of September 18, 2014

Eileen moved to approve the minutes, Liesl seconded, unanimously approved

3. Announcements/Information

a. HELEAD updates (Kristina)

1. Kristina showed the new website
2. Shared recent promotional events of the program. WCPA requires no fees for participation.
3. The program has 5 new prospective applications (2 of them already confirmed) bringing total to 22 active students.

b. Status of Information, Technology, and Libraries Proposal (Eileen) Curriculum Committee approved, moved on.

c. Outreach and recruitment efforts related to MSE-PD (John)

1. Linda Nortier and Seth Meisel have been working on a Writing Initiative Partnership with local school districts
2. WSRA 3 day Summer Institute beginning July 30, 2015 Kelly Gallagher
3. Monthly student teacher meetings to talk about professional issue
4. National writing Project applicant eligible – 3-4 week summer institute (proposed Summer 2016) to train teachers to be better leaders.
5. Mukwonago cohort 2(Liesl) shared course proposal; continuing to work with Seth –tentative agreement for Whitewater professors to teach courses. Nick is the contact person regarding the first cohort. Liesl has contact info for him.

4. Core course rotation discussion and approval for 2015-2016(John)

	Fall	Spring	Summer
723	Curriculum and Instruction (Hybrid) Reading/ESL	Foundations (Blended for Distance)	As needed

	HPERC (Hybrid)		
780	Ed Foundations (Hybrid) HPERC (Hybrid)	Ed Foundations (Blended for Distance)	As needed
724	Not offered	Curriculum and Instruction (Online)	As needed
789	Not offered	Curriculum and Instruction (Face to Face)	C&I or Ed Foundations(Face to Face)

Eileen moved to approve the above core course sequence, Kelly seconded, unanimously approved. The above was shared with Department chairs; Anne Durst, Edric Johnson, Francine Tompkins, Robin Fox.

5. Change in pre-requisites for CIGENRL 603 (Melanie)

ESL Methods course – dual listed 403 undergrad part of the sequence for licensure in ESL/Bilingual and an elective for reading – rationale for change is to ensure graduate students take either CIGENRL 550 (graduate intro to ESL/Bilingual) or 723 intro course (Reading and ESL/Bilingual) change requested is to update prerequisite to either CIGENRL 550 or consent of instructor. John moved to support as explained, Liesl seconded, committee unanimously approved support of this curricular change.

6. Requirements for Practicum discussion (John)

CIFLD 793 course description includes “not to be used for licensure” This committee would like to acknowledge many different levels of practicum exist. John will prepare a draft resolution for discussion at the next meeting.

7. Minimum time required to complete program (Rick)

After committee discussion, certain exceptions occur and if faculty and John approve and agree the individual is capable of completing the degree. Committee decided not to propose a minimum time to complete the program.

8. Completing more than one emphasis in the same degree – tabled for next meeting

9. Conditional admission criteria and the Intensive English Institute – look for vote in past meeting minutes

10. Meeting dates:

November 13, December 18, February 19, March 19, April 16

Eileen motioned to adjourn, Kristina seconded, meeting adjourned at 10:35 a.m.

Minutes respectfully submitted by Julie Marino, October 18, 2014 – minutes unanimously approved Schroeder/Witte November 13, 2014