

Department of Special Education
 Department Meeting
 9/16/15

In attendance: Casey, Katy; Collet-Klingenberg, Lana; Collins, James; DeVore, Simone; Gwalla-Ogisi, Nomsa; Kolb, Sharon; Robinson, Rowand; Schultz, Tia; Stevens, Amy; Stuart, Shannon; Toms, Ozalle; Troemel, Eileen; Winchell, Brooke
 Absent:

Item	Time	Person	Action
Check In Approve minutes from retreat 8-28-15	3 min.	All	Moved Seconded Carried
Information Items: <ul style="list-style-type: none"> • Insurance changes • Online syllabi • Calendar etiquette • Carryover money • Course Leaf • Travel changes (90 days, online RBA, no outside travel agencies) • Changes on advising procedures • Presentations: <ul style="list-style-type: none"> ○ Katy C. presenting at TECSCU, ○ Ozalle at SpecEd Conf; WCEC table at SpecEd Conf; ○ others? 	10 min.	Lana	Information
Local scoring for edTPA (at least one each?); spring/fall dates	2 min.	Lana	Discuss/De cide
Search for OFE (9/23 to Robin)	5 min.	Lana	Discuss/De cide
WIFOR and Praxis II Deadlines –advising recommendations	5 min.	Nomsa	Discuss
ECE Poverty Simulation	10 min.	Simone/ Brooke	Sharing
Common Lesson Planning Form	5 min.	Katy	Discuss
Syllabi Standards Update & LEAP	30 min.	Sharon/L ana	Discuss/De cide
Department Goals for 2015-16	5 min.	Lana	Discuss/Ap prove
Curricular Proposals	5 min.	Lana/Ro wand	Discuss/De cide
Other			