

## MSE-PD Minutes March 21, 2013, WH1013

Present: Pam Clinkenbeard, Liesl Hohenshell, Julie Marino, Rick Mason, Seth Meisel, Eileen Schroeder, Kelly Witte, John Zbikowski

The meeting was called to order at 9:02 a.m. by Rick Mason

1. Approval of February 21, 2013 minutes - Kelly moved to approve the minutes, Eileen seconded, unanimously approved
2. Graduate Cohort Program – Seth Meisel

Seth described a grant proposal he is working on to design in-house MSEPD programs – Using the Mukwonago model; they were able to negotiate with the district to offer a program on site at a reduced cost that is in line with the teachers' professional development goals. Liesl is overseeing program. Liesl is surveying students verbally about their particular professional development interests in anticipation of each student being assigned a full-time UW-Whitewater faculty member who shares those interests and who will serve as Capstone Project advisor. Program courses were selected or are being developed by the university together with the district to be aligned with the district's priorities. The district recognizes this as a valued program that is working.

- Planning Grant program for districts to work with UWW to design their own MSEPD programs with the Curriculum and Instruction emphasis, which is tailored to students' PD goals. If a course is offered on site and taught by qualified district personnel approved by UW-Whitewater, students have special, reduced fees. Non-cohort students can sign up for one of these courses as long as they take it on site for the same price. Two different assessment courses (Scott Peters, EDFOUND 780 Reading, Analyzing, and Evaluating Educational Research, and Matt Vick: Standards-Based Assessment. John referred two of Rick's non-cohort students to receive priority to register for the summer 2013 cohort section of EDFOUND 780 if there is space for them. EDFOUND 780 is not regularly offered during the summer term, so it should not be a concern that cohort students are taking the space of others in need.
- Each course developed for particular district needs is treated like a workshop in the curricular approval process here at UW-Whitewater. Form 7 will be required. Linda Nortier meeting with Ellie Dickmann to confirm process. Workshops do not need to be approved as far in advance as regularly listed courses. Instructors are chosen by the coordinator at the district. Works with our district to confirm their willingness to share syllabi.
- "Current topics in Curriculum and Instruction" (repeatable) CIGENRL 710 could be used to offer various topics without specific curriculum approval for each one. Up to nine credits may be included in a degree program. John Stone also can intervene to make an exception to the normal limit of nine credits of special-topics courses in a master's program in order to meet demands for professional development; curricular process does not allow creating regular courses in a timely manner.
- School administrators believe there is value in master's degree improving instruction in the classroom. Our master's program is appealing because there is structure but room for flexibility.
- To obtain one of the \$12,000 grants – district must hire Whitewater consultant. Still in pre-planning – no faculty buy-out; eventually will likely be included. Buyout would be student tuition dollars funneled to pay instructor. Three summers to complete program.
- Will the district want evidence? (Seth) as long as their capstone projects are in the five identified areas, they are approved.
- Capstone is the same model as UW – pushing action research model
- Identification of advisors for each student - Liesl is evaluating current direction and identifies good faculty matches with them then contacts advisor to confirm interest and participation.

- If cohorts take off; finding/compensating advisors may be difficult unless there is compensation noted
- Kettle Moraine and several area districts are looking to get a number of teachers certified as principals – so that they will be able to evaluate teachers. May be possibility of a master’s cohort dedicated to this.
- Rationale for this program; find districts with need, create new partnerships.
- CESA 3 and others have not been approached – Upcoming outreach meeting April 18 meeting to conduct with the districts. Seth will present this pilot program. Suggestions to combine smaller districts.
- How will these programs fit into our degree approval, graduation process? Principal was given authority to reject proposed transfer of credit into the cohort program. If UW approves and school district does not, it would create conflict. Liesl has final authority. School personnel cannot prevent a cohort student from counting credit toward a UW-Whitewater degree, but they can determine whether a particular course or program plan will qualify the student for financial consideration such as movement on the pay scale.
- Outcomes should be defined upfront to avoid conflict. One main objective for each area to define how cohort courses are aligned with program assessment. This assessment would be needed for a future Audit and Review. Outcomes would be identified by each individual district. Seth will build this into the proposal. Exit interview to gain data.
- Does it appear project deadlines may be an issue? Uncertain at this time
- A general question would be; what if someone completes a cohort but does not fulfill requirements for a license?
- A specific question, if Elkhorn (for example) wanted a cohort that involved gifted teacher licensing, we would EITHER have to involve UWSP and run the practicum teacher through them OR we would have to get approved to offer that license ourselves (and probably hire one of the district's educators to teach a new GT curriculum course that is offered through UWW. We co-offer the program but UWSP technically offers the licensure and right now only they teach the required curriculum course.)
- Seth will forward draft of Call for Proposals before forwarding

### 3. Announcements

- **Graduate Council April 16, 2013, 3:30 p.m. – meeting on campus Summers Auditorium** –two proposals
  1. To make Graduate Council smaller - every program coordinator and two representatives of every college be on the Graduate Council.
  2. Layers of Graduate faculty – Now that doctoral programs are available, proposal is to change the criteria to designate who teaches 700 800 or 900 level

### 4. Self-study

John distributed assigned rubrics along with projects for each faculty member to review – feedback will be due at the next committee meeting. John will forward previous report for reference.

Program Purpose and overview (John) B1-6

- I. Academic Assessment (Eileen) general overview of the curriculum
- II. Additional opportunities – program by program
- III. Student Recruitment (John)
- IV. Resource Availability and Development- show rotation

Decision to create a google document for feedback. Send or deliver to Winther Hall no later than April 18, 2013.

5. Last meeting of the year, April 18<sup>th</sup>, is rescheduled to **Thursday, May 9, 2013, 9:00 a.m. – 11:00 a.m., WH1013.** On April 18 there will be a meeting with Linda Nortier to share cohort/market idea; 8:30 – 11:00 a.m. UC. Good venue to share current cohort model.

Liesl moved to adjourn, Pam seconded, meeting adjourned at 10:36 a.m.

Minutes respectfully submitted by Julie Marino