

**MSE-PD Council Meeting
Agenda
March 15, 2012**

1. Approval of minutes of February 16 meeting
2. Announcements
 - a. Capstone—Update
 - i. Letter being sent to newly admitted students
 - ii. Progress on memo to advisors about capstone information
 - iii. Progress on memo to students about capstone information
 - iv. Meeting with Issues seminar instructors March 14 update
 - v. Draft of capstone options – request for feedback
 - b. Webpage meetings with emphasis coordinators to date
 - c. Higher Education Administration Emphasis Update (Rick Mason)
 - i. Sub-emphasis on Higher Education Athletic and Sports Administration
 - ii. Residence life recruitment fair update
3. Orientation Process/Requirement for MSE-PD Students
4. Strategic Plan/Future of MSE-PD Decision Point
 - a. Examine current enrollment and internal and external forces
 - b. Discuss future potential enrollment
 - c. Should MSE-PD still enroll students? Should a new MSE-PD program be developed (e.g., graduate courses, certificates—based on mastery and competency), graduate programs, “key” courses (see attached letter)
 - d. Phase out low enrollment (or suspend)
5. Additional Items: New or Old Business
6. Next steps/Next Meeting/Agenda Setting
 - a. Advisor training –Tracy Arneson-Baker
 - b. Other