
Print your name

ID Number

Cell Phone #

Date

Your signature

Please complete this form and sign and return today to:

Office of Field Experiences
UW-Whitewater
2003 Winther Hall
Whitewater WI 53190-1790



OFFICE OF FIELD EXPERIENCES - PERSONAL INFORMATION CRIMINAL BACKGROUND DISCLOSURE FORM

The Department of Health and Social Services requires criminal background checks for all persons working in licensed day care and day camp settings, including field study students and student teachers. The College of Education & Professional Studies requires applicants for a teaching assignment to answer the following questions. Falsification or omission of information on this form may constitute grounds for denying placement in directed teaching or for termination of your assignment if the falsification or omission is discovered after the assignment has been made.

Have you ever been convicted of a felony, misdemeanor, or ordinance violation (including receipt of a fine) other than for non-moving traffic violations? (Check one) *Note: Failure to disclose a conviction (meaning a felony, misdemeanor, or ordinance violation including payment of a fine) other than non-moving violations may be considered an intentional omission.*

No Yes

If yes, describe nature of the offense (*attach an additional page if necessary*):

Date of Conviction: _____

County/City of Court: _____

Do you have any charges (felony, misdemeanor, or ordinance violation other than non-moving traffic violations) ***pending*** against you? (Check one)

No Yes

If yes, describe nature of the offense (*attach an additional page if necessary*):

County/City of Court: _____

Has a teaching license been denied to you or revoked from you in the U.S. for reasons other than insufficient credits or courses? Y N

Have you ever been suspended, expelled, placed on probation other than for academic deficiencies or otherwise disciplined by any college or university? Y N
For any “yes” responses to the questions above, please attach a written explanation. A “yes” answer to a question does not automatically make you ineligible. Each situation is evaluated on an individual basis before a final decision is made.

Please sign above and return the form (preferably **today**) to the Office of Field Experiences authorizing the release of the results of your criminal record check to the district of your placement site. If you do not provide authorization to release this information, you are required to meet with the Director of Field Experiences regarding the impact of your decision. The results of the background check could affect whether or not you will be able to be placed.

Questions regarding this form and/or criminal background check procedures should be directed to Fred Trotter, Director of the Office of Field Experiences at trotterf@uww.edu or Jodi Roehl at roehlj@uww.edu.

For information regarding the **criminal background checks in regards to teacher licensure** visit:
<http://tepd.dpi.wi.gov/backgroundcheck/background-checks-licensure>

For information regarding the **results of your criminal background check** visit: <http://www.doj.state.wi.us/dles/cib/background-check-criminal-history-information>



* By signing this form, I authorize the Office of Field Experiences to forward the results of the criminal background check to the cooperating school district. The Office of Field Experience retains the right to terminate the placement process if false information is intentionally provided.

* By signing this form, I also authorize UW-Whitewater to obtain and maintain TB test records and provide records to third parties. I understand that the UW Board of Regents, UW-Whitewater and UW System are released of any liability that may arise from the disclosure of such information.