

MSEPD Council Meeting Minutes-Thursday, October 17, Winther Hall Room 4013

Present: Liesl Hohenshell, Julie Marino, Rick Mason, Kristina Navarro, Melanie Schneider, Eileen Schroeder, Kelly Witte, John Zbikowski

The meeting was called to order at 9:05 a.m. by Rick Mason

- Approval of minutes from September 19, 2013
Eileen motioned to approve, Kelly seconded, unanimously approved
- Audit and Review update (John and Rick)
 - John will forward report draft to committee demonstrating our procedure in place summarizing all 11 emphasis areas
 - Audit and Review is beginning a new electronic submission process
 - Master's degree or board certification being considered for future
 - Many students taking classes are not working toward a degree – this is not apparent in Audit and Review reports
 - Committee plans to use data from Audit & Review report to improve program design
 - Capstone advising history – course was created to address compensation for the advisor but it doesn't appear to be sufficient
- Probationary student update (John and Rick)
 - Our program doesn't have a specific group to make a decision regarding admission, reinstatements, extensions or other academic decisions that arise. Graduate Committee on exceptions makes final decision; our program needs to forward a recommendation. Eileen motioned the program coordinator, the advisor and one other member of this committee will review exceptions reinstatements or any academic decisions, and forward their decision to the Graduate Committee, Kelly seconded, unanimously approved.
- Higher Ed update (Rick)
Coordinator position in process of being created and will be posted soon-position description was sent out by John Stone
UW-W and UW-Madison(36 credit masters program) meeting Thursday, October 24, 12:00 p.m. UC268 to discuss a co-op type program
Higher Ed athletics administration discussion
- WITQ update (John)
Grant has been briefly suspended. Seth Meisel and Linda Nortier were pursuing a project where members of the district enrolled in a series of courses. Committee was unable to get adequate data from the districts to justify participation in the grant

proposal. Intention is to reapply in the Spring 2014. Rick will follow up with WITQ group.

Committee discussion included how to better market the program. Website design, alumni, advertisement in Whitewater magazine. Rick will contact John Stone, Sarah Kuhl and Ellie Dickmann(website).

- Mukwonago cohort update (Liesl)
Advisors are needed, contact Liesl if interested
Began spring with 21 – lost 4 in the cohort from spring to summer (valid life reasons)
All are interested in returning. Program is above the initial articulation agreement of 15 at 17 participants – Liesl has been observing. SPECED 790 course Spring 2014. Mid-point course is projected for Summer 2014, final project Summer 2015.
- Conversations for a new cohort have begun. Tuition estimates are in draft stages.
- Next meeting November 21, 2013 topics
Marketing both MSEPD and Higher Ed emphasis
Include discussion of the capstone and advising revision

Kelly motioned, Eileen seconded, meeting adjourned at 10:31 a.m.

Minutes respectfully submitted by Julie Marino

October 17, 2013

October 17, 2013 minutes were approved on a Kelly Witte motion, seconded by Kristina Navarro, unanimously approved by committee members in attendance of the November 21, 2013 MSEPD Committee meeting.