

MSEPD Minutes September 19, 2013, WH4013

Present: Pam Clinkenbeard, Liesl Hohenshell, Julie Marino, Kristina Navarro, Melanie Schneider, Eileen Schroeder, Lila Waldman, Kelly Witte, John Zbikowski

The meeting was called to order at 9:05 a.m. by John Zbikowski on behalf of Rick Mason. John noted that Rick is taking over coordination of the MSEPD however John is continuing to handle advising and support Rick during this transition.

1. Introductions – attending members introduced themselves and their role in this committee
2. Approval of May 9, 2013 minutes - Eileen moved to approve the minutes, Kelly seconded, unanimously approved
3. Audit and Review update
 - Working on an introductory statement as well as summary
 - John asked members to help review the introductory statement within the next week

Discussion of plan for assessment reporting for future review (Eileen mentioned updating Scott Peters-John will send him a copy of the survey)

4. Post-secondary Business Education (Lila Waldman)

John introduced Lila – we are looking for ways to expand ways to introduce new population as well as the movement of the Business Education to the College of Education and Professional Studies

Business 3 tracks, Secondary General and Post-Secondary

Meet certification requirements to teach at UW Technical colleges WCTE website contains a list of approved courses. Teachers can be hired before these courses are completed however they must adhere to a timeline for completion

Lila spoke with Robin regarding the offering of this type of program for any emphasis wishing to teach

WCTS Five Year Certificate Requirements 50-55 are listed in required core and additional requirements to show satisfaction of WTCS Five Year Requirements.

General discussion occurred as to whether this fits into the MSEPD program

MSEPD structure involves two courses issue perspectives and directions seminar reading evaluation and analyzing educational research whole program minimum of 32 credits. MSEPD currently involves students conducting thesis-like work

Discussion of approaching Mason regarding the Higher Education/Leadership

The committee recommended Lila check with Rick regarding the Higher Education/Leadership and Ellie and the College Graduate Programs Committee to discuss the Business Ed option

5. Admission Trends

Eileen asked to add an addendum to the certificate program applies to the 2nd level of licensure only

Enrollment is on a slightly downward trend

Committee recommended inviting Linda Nortier to a future meetings for updates

Mukwonago cohort enrollment discussion-agreement that this model appears to be working well

Add to future agenda – discussion of removal of the capstone project

Review advising loads-inequitable distribution of advising- Liesl interviews advisors and will review in the near future and approach additional advisors

Whether we need to raise credits, whether to continue offerings to be discussed at upcoming meetings – these questions also to be cited in the Audit and Review

Of 141, only 8 students “fell” into probation – overall grade point average is very high

Diverse populations – Ed Leadership emphasis accounts for disproportionate number of minority population

6. Student Concerns

Brief discussion of students who have not yet completed the program, however tuition costs are increasing

Kelly moved to adjourn, Liesl seconded, meeting adjourned at 10:38 a.m.

Minutes respectfully submitted by Julie Marino

September 19, 2013

Handouts distributed

- MS Business Education requirements (Lila Waldman)
- Graduate Student FTE September 1 Comparisons 1996-2011
- MSE-PD Enrollment Trends Fall 2013 as of September 3 query

***Schroeder/Witte motion these minutes were unanimously approved 10/17/2013**