

Minutes
University Staff Council
Thursday, November 2, 2017; 9:30 a.m.
UC 264

Denise Ehren, chair, called the meeting to order at 9:32 a.m.

Present: Kim Apel, Karen Brueggeman, Wes Enterline, Denise Ehren, Julia Rowehl, Kim Rusk, CynDee Sentieri, Leah Grochowske

Quorum present: Yes

Absent: Kelsey Servi, Donna Bare, Kirsten Mortimer, Stephanie Hartmann

Unfinished Business

None

New Business

Kim Apel motioned to approve the October 5, 2017 council minutes, Kim Rusk seconded the motion, approved unanimously.

Chair's Report:

Academic Plan:

- Sent newest version to faculty and asked for feedback via campus survey, they received a lot of feedback.

Committee Representation:

Denise had requests for representatives on committees.

- Civil Discourse Steering Committee
 - o Let Denise know if you would be interested in serving on this one
- Employee Education Assistance Program Committee
 - o They will be looking at tuition reimbursement policy and funding structure.
- Transitional Advisory Group
 - o Restructuring of 2 years colleges.

UW-Joint Representative Meeting

- Discussed joining 2 year colleges with 4 year colleges.
- Regents meets next week
- Representative from USC will speak on behalf of the merger.

Title and Total Compensation:

- On track with job families and benefits structure.

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Vice Chair Report:

Inclusive Excellence:

- Julia attended meeting. They discussed the committee's charge for the 17/18 academic year.
- They are asking for members to bring their top priorities.
- Cyndee motioned to appoint Julia to the committee, Wes seconded the motion, approved unanimously.

Landscape and Planning:

- No meeting.
- WSG wrote resolution to keep food truck where it is.
- The committee will still submit a recommendation to move it.
- Wes will send suggestion to chair for other university staff to serve on the committee.

SPBC:

- Discussed audit, risk and compliance and partnerships.

Treasurer Report:

- Donna reported on current balances via email. Foundation \$1407.70, no GPR budget loaded yet. Wes motioned to approve the treasurer's report, Cyndee seconded the motion, approved unanimously.

Chancellor Liaison Report:

- Chancellor meeting is tomorrow.
- Board of Regents is next week.
- Special USC meeting scheduled for November 29th.
- Last Tea with Chancellor was all about the merger
 - o The next Tea with the Chancellor will hopefully have answers to many of the questions.
- New policy for meeting with the chancellor, all requesters will need to fill out form for meeting requests.

HR Liaison Report:

- They have a few new temporary staff
- Phoua has moved into the open payroll position
- They are wrapping up telephone interviews for 2 positions, hope to have them filled by mid to end of November.

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- LaDonna's appointment has been extended until May 2018
- Stephanie will be transitioning to the benefits specialist position
- Connie and LaDonna are meeting with constituents on campus regarding job families and sub-families for the Title and Total Compensation Study. They will compile their findings for November 1st submission.
- The Benefits Fair and walk-in sessions went well.

Campus Committees:

ELARC:

- No updates, meets 11/21.

Sesquicentennial Committee:

- No updates.

Sub-Committee Reports:

Grant/Fundraising:

- No update.

Programming:

- No update.

Outreach:

- No updates.

Employee Recognition:

- They need to know if it will be funded as usual by the chancellor.

UPS Policy:

- Performance Management
 - o Denise reported on feedback from HR, she will ask for meeting with Grace, LaDonna and the Chancellor re: scope issue.
- Compensation and Pay Determination are still being worked on.

Elections:

- No updates

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Bylaws:

- Request for combining programming and outreach sent to Paige and LaDonna for review.

Other Business:

Landscape and Planning Committee:

- Denise will write a letter to faculty senate to request that USC appoint someone to the committee.

Sustainability Committee:

- Kirsten requested to serve on committee. Karen motioned to appoint Kirsten to the committee, Kim Rusk seconded the motion, approved unanimously.

Transportation and Logistics Team:

- Kim Apel will attend 11/14 meeting.

Recreation Sports and Facilities Advisory Committee:

- Cyndee and Kim Rusk will attend the meeting on 11/8.

Chief Diversity Officer Search:

- Search is underway, committee has had charge meeting.

Website Comment: None

Cyndee motioned to adjourn the meeting, Kim Apel seconded the motion, meeting adjourned at 11:05 a.m.

Respectfully submitted,
Karen Brueggeman, USC Secretary