

Minutes  
University Staff Council  
Thursday, December 7, 2017; 9:30 a.m.  
UC 264

Denise Ehren, chair, called the meeting to order at 9:37 a.m.

Present: Kim Apel, Donna Bare, Karen Brueggeman, Wes Enterline, Denise Ehren, Stephanie Hartmann, Kirsten Mortimer, Julia Rowehl, Kim Rusk, CynDee Sentieri

Quorum present: Yes

Absent: Kelsey Servi, Leah Grochowske

Unfinished Business

None

New Business

Julia motioned to approve the November 2, 2017 council minutes, Kim Rusk seconded the motion, approved unanimously.

Chair's Report:

Academic Plan:

- In final draft, sent to Faculty Senate for review.

Committee Representation:

Denise had requests for representatives on committees.

- Civil Discourse Steering Committee
  - o Discussing how to have difficult conversations.
  - o Planning on having a World Café event on 2/15 at 4:00pm, this will be a conversation to discuss models we could have on campus
- Employee Education Assistance Program Committee
  - o Denise reviewed recommended draft of policy.
  - o They are looking at a 12 credit cap per year and recommended lifetime cap of 60 credits for undergrad and 36 for graduate.
  - o Requires C or higher grade for undergrad and B or higher for graduate.
  - o Working on centralizing funding.
  - o Want to add an appeal process.
- Restructuring with U-Rock
  - o There are 9 university staff and 4 temp staff
  - o Variety of work groups have been formed, the website has a list of each
  - o U Rock would like a seat on governance for restructuring.

Minutes  
University Staff Council  
Thursday, December 7, 2017; 9:30 a.m.  
UC 264

- They will be a branch campus and will be like another college (COBE, L&S, etc.)
- Denise shared recommendation for USC governance with UW-Rock included.

UW-Joint Representative Meeting

- Meets next Friday 12/15, will discuss merger and compensation study.

Title and Total Compensation:

- Meets on 12/19, job families being finalized.
- UW-W Project team meets on 12/15.

Vice Chair Report:

Landscape and Planning:

- No updates

SPBC:

- Reviewing all the policies, separating policies from procedures.

Treasurer Report:

- Donna reported on current balances via email. Foundation \$1407.70, no GPR budget loaded yet, balance \$192.13. Kirsten motioned to approve the treasurer's report, Wes seconded the motion, approved unanimously.

Chancellor Liaison Report:

- Chancellor is at the Regents meeting.
- Strategic plan books are done, contact Leah with the org code and how many you would like.

HR Liaison Report:

- Wes Chapman has left for another position.
- They have started phone interviews for 2 positions.
- Alison Nysted and Andrea Brooks were hired as HR Assistants

Campus Committees:

Inclusive Excellence:

- Julia attended meeting. Wes will no longer be serving on this committee.

Minutes  
University Staff Council  
Thursday, December 7, 2017; 9:30 a.m.  
UC 264

- Committee met with 2 of the inclusive excellence fellows.
- Discussed time frame for the fellows program – change to 2 years.
- Chief Diversity Officer Search – application deadline is 12/6. They hope to do interviews in March.
- They are working on creating action items.
- 12/31 Dr. Floyd Rose will speak to the committee.

ELARC:

- Assessment day is 2/28
- Started discussing future direction of ELARC
- Will work on finalizing last year's report and planning summit to discuss future.

Sesquicentennial Committee:

- Working on new Alma Mater.
- April 21<sup>st</sup> is the Gala, \$250 per ticket for admission.
- Save the dates are going out right now.
- They would like staff to track service hours both on and off campus.

Sustainability Committee:

- No updates, does not meet until the end of January.

Transportation and Logistics Team:

- Group to discuss getting to and from campus, fleet vehicles.
- They will also work on maps/signage.
- Parking will also be discussed.
- They will work on their charter at the next meeting.
- Cost increase for Coach Buses was discussed.
- Wes would like to speak to the committee regarding bike share program.

Student Success Committee:

- Cyndee is the representative for that committee.

Recreation Sports and Facilities Advisory Committee:

- First meeting held – discussed structure and plan.

Sub-Committee Reports:

Minutes  
University Staff Council  
Thursday, December 7, 2017; 9:30 a.m.  
UC 264

Grant/Fundraising:

- No update.

Programming:

- No update.

Outreach:

- No updates.

Employee Recognition:

- The chancellor will continue to pay for retirees' dinners.
- They are working on nomination forms and hope to have them out next week.

UPS Policy:

- Performance Management
  - o Council discussed draft, suggestions made for edits to policy. Denise will take the suggestions back to the committee.
- Compensation and Pay Determination are still being worked on.

Elections:

- Will meet in February.

Bylaws:

- Will discuss governance with U-Rock.

Other Business:

Website Comment:

- Complaint re: emails and phone calls regarding asking for money.
  - o They can be removed from list by emailing the alumni center.

Cyndee motioned to adjourn the meeting, Julia seconded the motion, meeting adjourned at 11:14 a.m.

Respectfully submitted,  
Karen Brueggeman, USC Secretary