

## How to Attend the Hawk Career Fair!

Career & Leadership Development has put together two videos to help you prepare for the fair:

Career Fair Prep: [https://youtu.be/jS5LN\\_UQU6g](https://youtu.be/jS5LN_UQU6g)

Tips on the Day of the Fair: <https://youtu.be/eI5CDhV2bQA>

The Fair will be taking place on Handshake, so you'll go to [www.joinhandshake.com/login](http://www.joinhandshake.com/login) and sign in with your UWW NetID!

### Step 1: Update Your Profile!

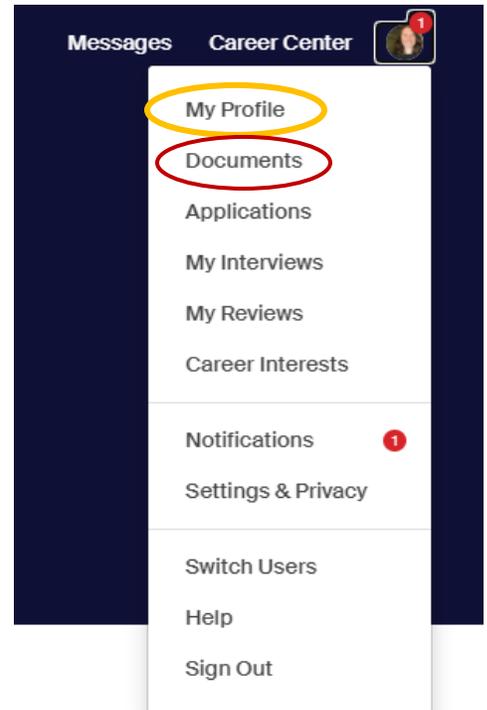
You'll do so by clicking on your Icon in the top right corner of Handshake and clicking on My Profile.

When updating your profile, make sure you include:

- A little bit about yourself in "My Journey"
- A professional picture
- Work & Volunteer Experience
- Student Organizations you're in
- Your career interests
- An updated Resume!
  - Go to Documents
  - Click Add New Document and upload your most recent, updated Resume, and make it "Visible" for employers!

Add more resumes, cover letters, or transcripts





### Step 2: Register for the Fair!

- Go to <https://uww.joinhandshake.com/events>, Click on Career Fair to view Fairs
- Click the Register button and you can also click the ribbon to favorite the fairs you want to attend.



### Step 3: Sign Up for Sessions with Employers

- Each 1:1 session lasts 10 minutes, Group sessions last up to 30 minutes
- Sign up for sessions with employers you're interested in
  - Click the session, select a time, and mark your calendar!
- Your sessions will take place in Handshake on the day of the fair
  - When it's time to meet with the employer, log into Handshake, find your session, and click Join Video

1 on 1 session

**One on One with Uline** →

Group Session • 3:30pm - 4:00pm CDT

**How To Stand Out in the Uline Interview Process** →

For questions about Handshake, contact Career & Leadership Development at [career@uww.edu](mailto:career@uww.edu) or 262-472-1472