

# UW-Whitewater Club Sports Inventory Form

Return form to room 100  
Club Sports staff will file form accordingly

**Club:** \_\_\_\_\_

**Academic Year:** \_\_\_\_\_ -- \_\_\_\_\_  
FALL SEMESTER                      SPRING SEMESTER

**Storage Space(s) Used:** \_\_\_\_\_

**Completed By:** \_\_\_\_\_

## Reminders and Acknowledgements

- Items purchased using SUFAC money are property of the Office of Recreation Sports & Facilities and the State of Wisconsin. These items cannot leave inventory unless approved by the Assistant Director.
- Items purchased with Student/Faculty Organization account money are property of the individual club. Clubs may use the items however they see fit.
- If the club wishes to purchase any equipment, uniforms, materials, etc., Club Sports administrative staff must be made aware. University Marketing and Communications must approve the use of any affiliated logos, brands, wordmarks, etc. regardless of how items are purchased.
- Storage areas provided by campus must remain organized and accessible at all times. Failure to keep storage spaces clean and accessible may result in the loss of storage privileges.
- Inventory forms may be updated at any time. The Office of Recreation Sports & Facilities reserves the right to modify this form and its contents at any time as well.

List all inventory in the matrix below.

Item Description	Number in Inventory

If more space is needed, please use the reverse side of this form.

\_\_\_\_\_  
**Officer Signature**

\_\_\_\_\_  
**Date**

By signing, officer named above acknowledges items contained in this form and inventory is updated to the best of the club's knowledge

