**FACULTY PORTFOLIO**

**Cover Page for**

**Faculty Applying for Tenure and Promotion to Associate Professor**

Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Department\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Reappointment, Promotion and Tenure Schedule**

|  |  |  |
| --- | --- | --- |
|  | **Year** | **Action** |
| **Year One** |  |  |
| **Year Two** |  |  |
| **Year Three** |  |  |
| **Year Four** |  |  |
| **Year Five** |  |  |
| **Year Six** |  |  |

***Promotion to Associate Professor requires that the candidate fulfill items 1-3 below, per Personnel Rules III, H.***

1. Educational Code 1 demonstrated by (check one):

\_\_\_\_\_ The candidate holds a Ph.D. or Ed.D.

\_\_\_\_\_ The candidate holds a doctorate equivalent to the Ph.D. or Ed.D., requiring the minimum equivalent of three full years of graduate study beyond the baccalaureate degree.

\_\_\_\_\_ The candidate holds a refereed\* terminal degree in the area of specialization, e.g., M.F.A. in studio arts.

\_\_\_\_\_ Practicing librarian, with a master’s degree in library science plus either an additional master’s degree or a specialist’s degree in library science.

\*Refereed as determined by three bodies, for example, a professional organization, the university, and the area of specialization.

List the Ph.D., Ed.D., terminal degree, or equivalent: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

2. At least 4 years of full-time college or university teaching and/or appropriate experience.

List the most recent qualifying years of teaching, and/or briefly describe the experience:

1.

2.

3.

4.

3. If the faculty member was appointed or promoted to the rank of assistant professor at this university, then the faculty member needs a minimum of 3 academic years at UW-Whitewater before the effective date of the promotion to the rank of associate professor. If a faculty member served at this university as a full-time instructional academic staff member immediately prior to appointment as assistant professor in the same department, then for the purpose of a promotion decision, the service as full-time instructional academic staff may be considered to be service as an assistant professor.

List the most recent qualifying academic years at UW-Whitewater:

1.

2.

3.

**Exceptions:** Exceptions to the above requirements (1-3) may be made if a candidate’s unusual qualifications are judged to possess exceptional merit. The burden of proof of such merit shall be on the applicant and the department originating the application. The constituency standards committee makes the final decision on making exceptions to the university minimum requirements policy. [Personnel Rules III, H, 2]