

PERFORMANCE EVALUATION FORM

Section A: Personal Data

Name _____

Rank _____

Period covered by this form _____

Section B: Teaching, Job performance, Research/Creative Activity, & Service

1. Teaching

a. *Instruction (list all sections since the last annual report). Explain the evaluation scale.*

<u>Term</u>	<u>Course Number</u>	<u>Section Number</u>	<u>No. of Students</u>	<u>Credit Hours</u>	<u>Mean Course Evaluation Score</u>
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b. *Curriculum & Professional Development: List entries from the Standard Classification of Performance Data, III, G, 4, a, (1-8). In the representative evidence section of the materials for this year, include student evaluation summaries or spread sheets, recently developed syllabi, and sample assessment instruments. In addition to these prescribed items, one or two pieces of evidence may be included in the representative evidence section.*

c. *Student Advising*

1) Number of advisees.

2) List other advising activities, e.g., supervising independent studies, undergraduate research, thesis advising.

2. Job Performance (for faculty with non-teaching assignments) See the Standard Classification of Performance Data, III, G, 4, b, (1-4).

3. Research and Creative Activity

Check below the criteria for evaluation of Research/Creativity commonly used in your area. Consultation with the Chair prior to completing this form is advised. Accomplishments for this review period should be listed below. Please check one of the two categories.

_____ Evaluation should be primarily on the basis of publications and/or presentations, resulting from my research.

_____ Other Criteria (describe).

Provide full citation (including authors, pages, dates, etc.) for all research and creative activities following the Standard Classification of Performance Data, III, G, 4, c, (1-2).

4. Professional and Public Service and Activities

- a. *See the Standard Classification of Performance Data, III, G, 4, d, (1-4).*
- b. *List the dates of appointment, election, and frequency of meetings per year.*