



Fleet Management Practice Directive

Division: Administrative Affairs
Department: Administrative Affairs
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Authority:

State of Wisconsin: [Wis. Stat. § 16.04](#), [Wis. Stat. § 16.70](#), [Wis. Stat. § 20.915](#), [PRO-D-16 Procurement of Motor Vehicles](#), [PRO-E-22 Leasing/Rental](#), [PRO-F-1 Surplus Property Disposal-Vehicles and Related Equipment](#), [Fleet Driver and Management Policies and Procedures](#),
 UW System: [Procedures for Leasing/Renting Vehicles](#)

Objective:

UW-Whitewater employees, volunteers, and students are encouraged to use university vehicles and utility vehicles for performing university-related operations and functions, as well as for other appropriate circumstances as approved. Accordingly, the university is committed to maintaining an efficient and effective fleet management program to support these uses.

Statement:

This Practice Directive, and its corresponding Procedure, aim to clearly identify proper expectations and processes associated with fleet management best practices.

Procedures:

- [Fleet Management Procedure](#)
- [Fleet Management Rental Rate Sheet](#)
- [Vehicle Replacement Justification Memo](#)

Searchable Words:

Fleet, Fleet Management, Vehicle, Vehicle Lease, Vehicle Rental, Vehicle Purchase, Property, Property Management, Inventory, Fleet inventory, Vehicle Inventory, Transportation Department Vehicles.