**PIAT Script**

1. Introduction (Music)
2. Join Our Crew Slide
   1. “We want you to join our crew!”
   2. “My role is to have meetings with our team that increase inter-departmental communication, and create a platform for collaborative opportunity.”
   3. “I develop potential solutions for further exploration. Along with help facilitate that creative process.”
   4. “I help refine our projects ideas, and decide their precedence, by providing valuable end-user feedback.”
3. Part of the Crew Slide
   1. “Our crew is also comprised of the following who is facilitated by the Administrative Affairs Division.”
4. Process Explanation Slide
   1. “In our process we start by identifying opportunities for change.”
   2. “Second, we evaluate the resources we have.”
   3. “Thirdly, we map out the process, review it with the team, and re-map accordingly.”
   4. “Lastly, we develop guidelines and spread awareness of the revised practices to make the process stick.”
5. PDCA Cycle Slide
   1. “We use the Lean Methodology to: reduce costs, eliminate waste, increase service capacity, improve quality, and create a culture of continuous improvement.”
   2. “To do this, we identify what we want to change and create a plan.”
   3. “Then we carry out the plan in a test space, on a small scale.”
   4. “Then we examine the results to make sure you’ve improved the process.”
   5. “Lastly, you implement the changes by updating the standard operating procedures.”
6. Focus, Simplify, Execute Slide
   1. “After everything, they leverage their in-house experience and talent to execute their ideas and make them a reality!”
7. Contact slide
   1. “If you have questions contact your Quality Assurance Improvement Manager.”
   2. “Also remember that you can download additional information for review on the UW-Whitewater webpage.”
8. Ending Slide
   1. “At the end of the day, we’re all about effecting change and moving forward.”