1098-T Grant Consent Instructions

Step 1:
Login to your WINS
Click on Student Financial Account
Navigate to the View 1098T section
Near the bottom of the page, select the “Grant Consent Button”

Step 2:
Read the 1098-T Consent Agreement
Check the box marked “Yes, I have read the agreement”
Click on submit

Step 3:
Once consent is granted, the tax year will become a hyperlink

Step 4:
Select the 2020 tax year hyperlink to view and print your 1098-T