

# How to Pay Your Bill Online

## Paying via Electronic Check through your Checking or Savings Account

\*\*\*THIS IS A FREE OPTION\*\*\*

\*\*\*If you type your account number incorrectly, the payment will not process, and you will receive a \$20 returned payment charge on your account\*\*\*

1. Students log into your WINS:  
<https://www.uww.edu>
2. Click "Student Financial Account"
3. Click "Make a Payment"
4. Click "View & Pay Accounts"
5. Click on "Make a Payment"
6. Enter Payment Amount
7. Select E Check (checking/savings) from the drop-down menu and click "Select"
8. Follow the prompts to make a payment
9. You will receive a confirmation email in either your UWW email or the email registered for the authorized user

### Paying via Credit Card/Debit Card

\*\*\*The cards we accept are MasterCard, American Express, Visa and Discover\*\*\*

\*\*\*There is a 3.0% convenience fee or \$3.00 minimum for paying with a credit card\*\*\*

1. Students log into your WINS:  
<https://www.uww.edu>  
Authorized users log into:  
<https://www.uww.edu/studentbilling> with the email set up under the Authorized Payers log in then skip to #3
2. Click "Student Financial Account"
3. Click "Make a Payment"
4. "View & Pay Accounts"
5. Click on "Make a Payment"
6. Enter Payment Amount
7. Select "Credit Card" from the drop-down menu
8. Follow the prompts to make a payment
9. You will receive a confirmation email in either your UWW email or the email registered for the authorized user.

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\*\*\*There is a 3.0% convenience fee or \$3.00 minimum for paying with a credit card\*\*\*

For any questions on how to pay your bill online, email  
[cashiers@uww.edu](mailto:cashiers@uww.edu)

\*\*\* Debit cards are processed as credit cards and will still incur the 3.0% processing fee unless you enter it as an electronic check. Contact your bank to verify your account number and routing number. \*\*\*