

UW Whitewater Police



Annual In-Service Training		Number: 33.5.1	No. Pages: 2
		Special Instructions: CALEA 33.5.1	
Approved By: Chief Kiederlen	Effective Date: 5/14/2007	Revised Date: 4/30/2024	Revision number: 3

I. Purpose

The purpose of this General Order is to require all sworn personnel of UW-Whitewater Police Department (UWWPD) to complete an annual in-service training program consistent with the position held and functions performed, including legal updates.

II. Definitions

In-Service Training: Training in addition to recruit training, which may include periodic retraining or refresher training, specialized training, career development, promotional training, advanced training, and shift briefing training.

III. Policy

It is recognized that on-going training of department personnel is an operational need. Each calendar year, all UWWPD personnel will minimally attain the State Standard requirements for training.

Additionally, annual in-service training will review UWWPD specific policies and procedures, with an emphasis on changes. In-service training may also be designed to provide supervisory, management, or specialized training to participants.

IV. Procedure

A. State Standard Requirements for Training:

1. Twenty-four hours of annual training per sworn officer;
2. Annual firearms qualification;
3. Biannual Emergency Vehicle Operations and Control (EVOC) refresher training.

B. UWWPD Specific Training will provide updates on:

1. Agency policy, procedures, and rules and regulations, with emphasis on changes;
2. Leadership;
3. Ethics and integrity, taking into consideration cultural influences, policy compliance and doing what is correct rather than what is not illegal;
4. Exercise of discretion in the decision to invoke the criminal justice process;
5. Crime prevention policies and procedures;

UW Whitewater Police

6. Interrogation and interviewing techniques, collection and preservation of evidence, new or innovative investigative or technological techniques or methods,
 7. Report writing and records system procedures and requirements;
 8. Victim/witness rights, policies and procedures;
 9. UWWPD policy on use of force, including the use of deadly force;
 10. Emergency medical services, emergency fire suppression techniques, hazardous materials incidents;
 11. Contingency plans, if any, including those relating to special operations and critical incidents;
 12. Performance evaluation system;
 13. Annual legal updates for all sworn personnel
- C. All UW-Whitewater employee mandated trainings will be completed as required.