UNIVERSITY OF WISCONSIN WHITEWATER

2019-2020 ACADEMIC STAFF ASSEMBLY
MINUTES
12:30PM - 1:45PM ON SEPTEMBER 18, 2019, UC264

PRESENT: Patricia Fragola, Huckleberry Rahr, Abbie Windsor, Andrew Cole, Nadine Kriska, Steven Fischer, Joan Stamm, Mike Gorman, Carmen Rivers, Heather Rasmussen (recorder)

EXCUSED: Curt Weber, Rick Pues, JP Villavicencio, Terry Tumbarello, Katie Rutenbar

GUEST: Kevin DeCoux

1) Urgent/Priority Business

a) Minutes of May 8, 2019, First Meeting, approved with one abstention on a motion from Kriska and a second by Gorman. Mintues of May 8, 2019, Second Meeting, approved with one abstention on a motion from Kriska and a second by Gorman.

2) Chair's Report:

a) Curt Weber is out for the semester. Hopes to be back for the spring semester. Kevin DeCoux will be sitting in for semester. Fragola or Villavicencio will be attending UW Systems meeting in Weber's place.
b) Met last week with ORSP (Carl Fox and Becky Mueller) to go over the ASA Development Grant. In the process of redoing the rubric and changing some language. The grant isn't well known and the same staff tends to apply. Academic Staff needs to be more aware of this grant and apply for it. The purpose of the grant is to develop staff, not a department. The grant is a Board of Regents policy, and the money is set aside, rolling over to the next year if it's not distributed. PDP is separate and does not need to be used up prior to being awarded this grant. The application will be released in late fall and awarded in April.
c) Suggested guests for possible invites to future meetings include Chancellor Watson, Grace Crickette, Greg Cook, Janelle Crowley, Kenny Yarbrough.
d) Fragola attended most recent meeting of Faculty Senate. She or Villavicencio plan to attend every meeting when possible.
e) Summer project updates:
   - Orientation – ASA didn't get on this year's schedule. Has had multiple conversations with Gina Elmore. HR is starting a monthly orientation for new staff with the ability for an ASA member to speak briefly at each meeting. This may be a better fit for ASA.
   - TTC – Redoing entire system by which positions are given names. The project is at a critical phase now. The job "Families" have been creted but now need to be applied to actual positions on campus. HR hopes to have the initial mapping completed by late October. Staff-Supervisor meetings will happen throughout Dec and into the new year. There will be an appeal period.
   - AS Titling Committee – Committee is still needed. Discussion of making this committee a University committee instead of an ASA committee with oversight going to HR.
   - By-laws – no progress. Still in process of creating a document of work completed and hope to have it for an ASA vote this semester.
   - Personnel Rules – has met with HR and reviewed first draft, making edits, and hope to have done by the end of the semester.
f) Messages from Chancellor need to be read, and ASA members need to go to his listening sessions. He has scheduled a monthly meeting with campus governance leaders and has governance leaders at cabinet meetings once a month.

g) Representation of AS needed on the following committees:
   - Student Misconduct (Gorman will serve)
   - Community Engagement (Cole will serve)
   - Vice-Chancellor of Student Affairs Search (Fischer will serve)
   - Vice-Chancellor for Advancement (Pues)
   - Inclusive Excellence Committee – It's not clear if AS has specific member representing them but with some many AS on committee representing other groups, do we need one AS?

h) Promotions & Tenure Lunch – Fragola will send reminder to AS being honored. Please encourage those you know to RSVP and attend.

i) Moving forward, we'll have a standing call for agenda items that will be due ***by noon the Friday before*** our meeting.

3) Vice-Chair's Report: Work continues on the Website Update project.

4) Academic Staff Committee Reports

a) Awards: None.

b) Economic Issues: None.

c) Elections: None.

d) Government: None.

e) Instructional Academic Staff Promotions: None.

f) Outreach: None.

g) Professional development: None.

h) Review: None.

i) Rewards and Recognition: None.

j) Titling Committee: None.

k) Title Appeals: None.

5) Updates/Announcements/Other Business

a) Transportation & Logistics (Fragola): None.
b) Employment Educational Assistance Program Policy (Tumbarello): None.
c) Sustainability Council (Fragola): None.
d) Open Floor: None.

The meeting adjourned at 1:45 on a motion by Windsor (2nd by Rahr).