



Minutes: January 11, 2023 (12:30-1:45)

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Attendance		Absent (A), In Person (IP), Virtual (V), Non-voting (NV)			
V	Jessica Berge	A	Christine Hoover (NV)	V	David Reinhart
V	Ciera Edwards	V	Brenda Johansen	IP	Brian Schanen
IP	Tatiana Fadeeva	IP	Becky Jones	IP	Terry Tumbarello (NV)
V	Nicholas French	IP	Becky Mueller	V	JP Villavicencio
IP	Dana Gordon	V	Rick Pues	V	Jessica Walz
V	Michael Gorman	V	Huckleberry Rahr	V	Abbie Windsor
Priority Business		<ul style="list-style-type: none"> Meeting called to order at 12:32 by vice chair David Reinhart. Proposed Consent Item: Review/Approval of 11/30/2022 Minutes and 12/14/2022 Minutes – both approved by unanimous consent. 			
Discussion Items:		<ul style="list-style-type: none"> Discussion: 2024-2025 proposed academic calendar. UW-W Registrar Heather Chermak attended on behalf of the academic calendar committee to discuss the proposed calendar. Note that, as this item was tabled from the December meeting, the committee has already officially made its recommendation. One item of note is that spring break was moved to a week later than it would normally fall because of the way that dates fall (planned 3/28 to 4/7). Huckleberry asks whether there is a reason that classes end as early as December 7, and asks about why fall seems to only have 15 weeks. Heather notes that the count of days for the fall semester remains the way that it has always been. Mike notes that Labor Day falls early this year, which makes things appear off. Heather notes that the committee decided not to include the count of the number of days, which is 79 teaching days for fall and 83 teaching days for spring. Huckleberry poses the question why the decision was made to remove teaching days, and Heather notes that this number has been consistent. Tracy Hawkins, representing Faculty Senate, provided some context about the discussions held last year with Interim Chancellor Henderson in order to balance fall and spring semesters, including a decision to make each term 14 weeks plus a week of finals, and half semester terms would be 7.5 weeks. Tracy also notes that while this does make things tight in terms of instruction, it provides a fair balance between students taking the same course in different semesters. JP notes that the calendar last year was similar and was approved by ASA. Mike notes that it is important to recognize that this year is a short year, when comparing number of instructional days. David notes that it does seem that the date grades are due is early. Terry notes that another dynamic in fall semester is that there are fewer teaching days during the week of Thanksgiving than have been in years past, which does affect the number of teaching days. Huckleberry asks about the feasibility of taking off the entire week of Thanksgiving, but Heather notes that this would have impact on the number of weeks of student contact, 			



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	<p>which may impact financial aid and have other ramifications. Brian asks whether the spring break will align with the Whitewater Unified School District, and how that may impact child care. Heather notes that she has made notes of the feedback provided and will bring it back to the committee.</p> <ul style="list-style-type: none"> • Becky Jones moves to approve the calendar as presented by Heather Chermak and the calendar committee. Rick Pues seconds. The motion has passed.
Actionable Items:	<ul style="list-style-type: none"> • Search Committee (JSG workgroup) – Becky Jones shared that the workgroup has discussed creating 2 policies, and has received feedback from the chancellor and provost. The group has met twice and decided to split the proposal into Search Committee Composition and Search Committee Appointments. These 2 proposals will be brought back to the shared governance groups. Becky is requesting feedback on the best process to request the names of proposed appointees, specifically whether the request should be made to the general shared email and the current chair, and whether a 5 business-day turnaround is reasonable. Terry recommends that there be a clarification of whether the document is referencing TTC titles or Business Titles. Brian notes that the search committee membership for the COAC Dean is currently being developed. • Resolution for use of term “Professional Academic Staff” – tabled until 1/25/23
Chair Report	No report
Vice-Chair Report	<ul style="list-style-type: none"> • Elections committee has begun meeting, and will seek nominations in March, and then begin work on formulating the ballot. David asks current representatives to let him know as soon as possible if they do not plan to run again.
Faculty Senate Liaison Report	No report
Past Chair Report	<ul style="list-style-type: none"> • Terry reports that a draft of the promotions document will come soon. The Onboarding committee will have an update soon, and the Governing Documents Committee is taking a deep dive into some of the personnel rules and by-laws in the areas identified earlier this year.
Academic Staff Committee Reports	<ul style="list-style-type: none"> • Promotions: Committee Chair – Jessica Walz Applicant materials have been submitted, and chair letters of recommendation are due next Wednesday (1/18/23) and dean letters are due 2/1/23. The committee will meet 1/18/23 to complete a first discussion of materials that have come in and discuss a course of action to review materials. 35 applicants this year.



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University Committee Reports	<ul style="list-style-type: none"> • Title IX: Jessica Walz – The group met recently and discussed some policies and procedural updates. Jessica asked whether anyone is available Wednesdays at 11:00 am to attend, as in the spring semester she will be teaching. Terry notes that he believes that they are once a month, and it’s possible that they are not always at the same date/time. Huckleberry volunteers to serve, assuming they are Wednesdays at 11:00 a.m. Terry confirms they are the second Wednesday of each month from 11 to 12. • HR Director search – Terry reports that the new hire announcement should be coming shortly.
Other Business	<ul style="list-style-type: none"> • Welcome to Dana Gordon, serving as a new representative on ASA, from the EDI division! • Meeting adjourned at 1:48 p.m.