

Emeriti Status

WHEREAS, updated Academic Staff Personnel Rules were ratified by the Academic Staff Assembly in April of 2022 and affirmed by cabinet in August of 2022;

WHEREAS, Personnel Rules Section 19.01(c) Nomination mentions nomination protocol but does not detail a process or contact person. Specifically, 19.01(c) states: “Any academic staff, meeting the eligibility criteria, may be nominated for Emeritus/a designation” and “Each entity, department, division or Academic Staff Assembly, may maintain their own nomination protocol but should require a brief narrative summary citing the professional accomplishment and record of university service”.;

WHEREAS, the intention of ASA was to establish “their own nomination of protocol” as a manner of operations;

THEREFORE, BE IT RESOLVED that the following be added to the ASA website under the “Get Recognized” tab (<https://www.uww.edu/asa/grants-and-awards>) and linked from the Personnel Rules:

Academic Staff Process for Emeriti Status Nomination and Conferral

1. Resolution drafted and approved by the home department:
 - Retiree’s name
 - Retiree’s years of service to UWW
 - Retiree’s retirement year
 - Retiree’s home department (author of the recommendation/resolution)
 - Recommendation that the title of Emeritus/a be conferred on the retiree including one or more of the following:
 - Distinguished service to the department/unit and/or UWW
 - Distinguished service to the profession, field, and/or community
 - Awards and recognitions received by the retiree
2. Department Resolution or Letter of Recommendation submitted to the Dean/Director for approval
3. Department Resolution or Letter of Recommendation submitted by the Dean/Director to Academic Staff Assembly (acadstaff@uww.edu)
4. Vote by Academic Staff Assembly (date of conferral)
5. Resolution and Decision submitted by ASA Chair to the Office of the Chancellor
6. Letter of Conferral sent from Chancellor to new Emeritus/a person, Alumni Office, and Academic Staff Assembly.
7. Emeritus/a’s information (with conferral date, resolution, and conferral letter) added to official database kept by the Alumni Office
8. Emeritus/a’s information sent by Alumni Office to all relevant privilege granting offices/units
9. Future Information Requests would go to Alumni Office (event invitation lists, etc.)

BE IT FURTHER RESOLVED that the collection of nominations for AS Emeriti Status be open as soon as this resolution is passed and retroactive to those eligible for emeriti status regardless of retirement date.

Action Date	9/14/2022			
Action	Approved			
Vote Detail	Ayes -15	Nays	Abstentions	Other – 1 Absent