# **Whitewater Forensics Institute (WFI) Camp 2025 is almost here!**

Be sure to review this information as you prepare for your arrival.

## **Check in and Out Information**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Activity | Date | Time | Location | Notes |
| Check-In  | Sunday, July 6, 2025 | 1:00 – 2:00 pm | Lot 14 |  |
| Check-Out | Saturday, July 12, 2025 | 11:00 – 12:00 pm | Bigelow Hall |  |

Calculate your travel time using our [maps and directions](https://www.uww.edu/about-uw-whitewater#mapsanddirections).

## **Important Phone Numbers**

|  |  |  |
| --- | --- | --- |
| Department | Availability | Phone Number |
| Camps Office | M-F, 7:45am-4:30pm | (262) 472-3165 |
| Emergency Residence Hall | M-F, 7am-10pm; Sat & Sun Noon-10pm | (262) 472-4255 |
| Camp Director Emergency | Anytime during the event | (262) 689-2335 |
| Campus Police Non-Emergency | 24 hours, 7 days a week | (262) 472-4660 |

## **Resident Campers**

Resident Campers will be housed in Bigelow Hall. Camp staff will be available 24 hours a day, including in the residence hall. A 10:1 camper to camp staff ratio is mandatory and maintained throughout the day.

Room assignment request are not guaranteed and will be shared when campers arrive at the dorms. Due to the volume of campers, available space and camp specifics, each request is considered but cannot be guaranteed.

## **Parking**

Please feel free to [park in the lot](https://www.uww.edu/documents/campus/CampusMap.pdf) near the Residence Hall. Campus police will not be issuing tickets during camp pick-up and drop-off times. If you plan to participate in camp presentations, shows or visit camp outside of the pick-up/drop-off windows, please [purchase a day pass](https://uww.aimsparking.com/) and follow the steps below.

Choose “Purchase UWW Special Event Permit”, Select “CAMPS” as the event type, Choose the “Event”, Enter **WW2025CES** as the Voucher Code, select the permit type **25-CAMPS 2025,** add your vehicle, submit and enter your email address for a receipt showing you purchased a permit, and a permit number will be assigned.

Resident campers with their own vehicle will need to purchase their parking pass following the steps above.

## **Mailing Address**

University of Wisconsin Whitewater, 800 W. Main Street, Anderson Library 2243, Whitewater, WI 53190. If you are sending mail for your camper, please include the camp name and first and last name of your camper.

## **Money**

Campers are not required to bring any money to camp. The University Bookstore has mementos and souvenirs that campers can purchase during store hours. Camp staff is not responsible for lost or stolen property.

## **Refund Policy**

All summer camp events require a minimum of a $100 **non-refundable** deposit.

In the event of a cancellation, Continuing Education Services should be notified no later than 21 days before the start of the event to receive a refund, less the deposit. Most cancellation requests received less than 21 days from the start of camp will receive a refund minus 50% late cancellation fee.  See summer camp event website for specific policy.

Cancellations due to medical reasons will receive a full refund, less the deposit, if the cancellation is requested and medical documentation is provided **prior** to the start of event. Valid medical cancellations must include a signed letter from a licensed physician to qualify.

**NO REFUNDS** will be given for withdrawal due to early departures, disciplinary reasons or no show after the camp has started.

All cancellation requests must be submitted to **cesevents@uww.edu;**provide registrant’s name, camp title and medical documentation, if applicable. Refunds will be returned to name and address of payer.

We reserve the right to cancel any event for any reason; in such case, all fees paid will be refunded or contact **cesevents@uww.edu** for alternate arrangements.

## **Registration Transfer Policy**

The registration reservation is a purchase that cannot be transferred from one person to another person after the reservation is made. In the event you need to cancel (due to change of plans, injury, etc.) the registration cannot be passed to teammate, family member, etc.

## **Camper Safety**

### ***Health Service:***

Parents/Emergency Contact will be called for advice and recommendations if the problem does not require immediate medical attention. Should you require medical attention, the camp health supervisor will assess appropriate measures to take. UW-Whitewater camps have the full cooperation of Fort Memorial Hospital and emergency room personnel. For participants taking medication, please complete the health form prior to arrival. When possible, the Athletic Trainers and health staff will contact parent(s)/guardian(s) before seeking treatment.

You will be required to provide health information in the registration. Athletic Trainers and health staff will refer to the registration whenever medical treatment is necessary; this is the only guide a health care provider will have in case of an emergency.

##

## **Camper Safety continued**

### ***Injuries during Camp:***

Should an injury occur the event director will seek medical attention from UW-Whitewater Athletic Trainers or call 911 in a medical emergency.

After the registrant is being cared for, the event director will report to the Youth Compliance Coordinator with details on the injury.  The event director will distribute the [**Injury Claim Form**](https://www.wisconsin.edu/risk-management/download/risk_management_/camps_and_clinics/2022-UWS-Camps--Clinics-Claims-Instructions_Participants_Updated-7.22.22.pdf) to the injured participant and their family. Forms and information can be found under Camps and Clinics Forms by clicking the link above.

The Youth Compliance Coordinator will notify UW-Whitewater Risk Management of the incident/injury.

The injury claim form is submitted to Gallagher by the parent; Gallagher then submits the injury claim form to HSR (Claims Company for accident policy).

HSR will contact UW-Whitewater Risk Manager to authorize the incident via phone or email.

Upon confirmation of the covered claim, HSR will add the injury to their claims system so that corresponding medical bills will be eligible for coverage.

### ***Dining/Dietary Services:***

All campers will be served lunch and dinner. Any special dietary needs and questions can be accommodated/answered there by Summer Manzke, Campus Dietician, at Summer.Manzke@compass-usa.com or 920-650-4239.

### ***Inclement Weather:***

In the event of inclement weather, Camp Directors will move campers to identified safe spaces on campus. Campus police and Continuing Education support each camp in communicating potential storms and developing a plan to ensure participant safety.

### ***Excessive Heat:***

Participants are advised to bring fans. **Note:** The gymnasiums are also not air-conditioned.  Greenhill Center of the Arts, Moraine Bookstore, Upham Hall, University Center and dining halls are air-conditioned.  During periods of heat, directors will provide a cool area for participants and will take all the necessary precautions to avoid heat fatigue.  This may include cancelling awards ceremonies in the gymnasium. Participants are advised to bring fans, as many of the residence halls are not air conditioned.

## **Camp Packing List:**

### ***Residence Hall***

* Twin **XL** Sheets
* Sleeping bag/blankets
* Pillow and Pillowcase
* Dishes/Utensils (anything for dorm)
* Bath Towel
* Pool Towel
* Hand Towel
* Laundry Bag

### ***Clothing***

* T-shirts/Tank Top
* Shorts
* Jeans/Long pants
* Jacket
* Raincoat
* Sweatshirt
* Sweatpants
* Swimsuit
* Pajamas
* Underwear
* Shower Shoes
* Tennis Shoes
* Socks
* Sandals

### ***Toiletries***

* Toothbrush and paste
* Deodorant
* Shampoo and Conditioner
* Soap/Body Wash
* Brush/Comb
* Feminine Products
* Shaving Gear
* Hand Sanitizer
* Sunblock
* Insect Repellent

### ***Gear/Other:***

* Backpack
* Phone Charger
* Alarm Clock
* Water Bottle
* Sunglasses
* Eyeglasses
* Hat
* Things to do during downtime:
	+ Cards
	+ Coloring Books
	+ Books/Magazines
* Medications
* Parking Permit
* Snacks/Water
* Spending Money
* Raincoat

### ***Camp Specific:***

* Notebook
* Pencils
* Black book/binder (if planning to work on a pro, poem, farrago, group, duo or OIL; already own one)
* Laptop with charger

## **Camp Schedule:**

### **Sunday, July 6, 2025**

|  |  |  |
| --- | --- | --- |
| Time | Activity | Location |
| 1:00 – 2:00 PM | Camper check-in, move-in, & games | Lot 14, then to Bigelow Hall |
| 2:00 pm | Camp Kick-Off/Introductions | Bigelow Hall |
| 2:15 PM | Large group icebreakers | Bigelow Hall |
| 3:00 PM | Campus tour/scavenger hunt | With counselors around campus |
| 4:00 PM | Return from scavenger hunt, get ready for dinner | Bigelow Hall |
| 5:00 PM | Dinner | Drumlin Dining Hall |
| 6:05 PM | Goal Setting | Bigelow Hall |
| 6:30 PM | Camp Meeting | Bigelow Hall |
| 7:00 PM | Game Night | Bigelow Hall |
| 8:30 pm | Wind-down | Bigelow Hall |
| 10:30 pm | Lights out | Bigelow Hall |

### **Monday, July 7, 2025**

|  |  |  |
| --- | --- | --- |
| Time | Activity | location |
| 8:00 AM | Breakfast | Bigelow Hall |
| 8:30 AM | Campers convene | Bigelow Hall |
| 9:00 AM | Morning Assembly | Heide Hall |
| 9:30 AM | Tools to Use: *Building Universal Topics* | Heide Hall |
| 10:30 AM | Lab (topic/piece search) | Heide Hall |
| 12:00 PM | Lunch | Drumlin Dining Hall |
| 1:00 PM | Warm-up game |  |
| 1:30 PM | Lab (outlining/cutting) | Heide Hall |
| 3:00 PM | Break-Out Session |  |
| 3:30 PM | Lab (outlining/cutting) | Heide Hall |
| 5:00 PM | Dinner | Drumlin Dining Hall |
| 6:15 PM | Tools to Use: *Elements of Improv* | Bigelow Hall |
| 6:45 PM | Get to Know Your Counselors – Kahoot! | Bigelow Hall |
| 8:00 PM | Improv Duet Acting (IDA) Round 1 | Bigelow Hall |
| 9:00 PM | Wind-down | Bigelow Hall |
| 10:30 PM | Lights out | Bigelow Hall |

### **Tuesday, July 8, 2025**

|  |  |  |
| --- | --- | --- |
| Time | Activity | location |
| 8:00 AM | Breakfast | Bigelow Hall |
| 8:30 AM | Campers convene | Bigelow Hall |
| 9:00 AM | Morning Assembly | Heide Hall |
| 9:30 AM | Tools to Use: *Owning the Room* | Heide Hall |
| 10:00 AM | Lab | Heide Hall |
| 12:00 PM | Lunch | Drumlin Dining Hall |
| 1:00 PM | Warm-up Game |  |
| 1:30 PM | Lab | Heide Hall |
| 3:00 PM | Break-Out Sessions |  |
| 3:30 PM | Lab | Heide Hall |
| 5:00 PM | Dinner | Drumlin Dining Hall |
| 6:00 PM | Get to Know Your Campers – Kahoot! | Bigelow Hall |
| 7:00 PM | Tie-Dye | Bigelow Hall |
| 9:00 PM | Wind-down | Bigelow Hall |
| 10:30 pm | Lights out | Bigelow Hall |

### **Wednesday, July 9, 2025**

|  |  |  |
| --- | --- | --- |
| Time | Activity | location |
| 8:00 AM | Breakfast | Bigelow Hall |
| 8:30 AM | Campers convene | Bigelow Hall |
| 9:00 AM | Morning Assembly | Heide Hall |
| 9:30 AM | Lab | Heide Hall |
| 12:00 PM | Lunch | Drumlin Dining Hall |
| 1:00 PM | Bowling & Billiards | Warhawk Alley, University Center |
| 3:00 PM | Camp Photo | University Center |
| 3:15 pM | Lab | Heide Hall |
| 5:00 PM | Dinner | Drumlin Dining Hall |
| 6:00 PM | Warm-up Game |  |
| 6:30 PM | Tools to Use: *Protecting Your Peace* | Bigelow Hall |
| 7:00 PM | Tools to Use: *College Speech Video Breakdown* | Bigelow Hall |
| 8:00 PM | IDA Round 2 | Bigelow Hall |
| 9:00 PM | Wind-down | Bigelow Hall |
| 10:30 pm | Lights out | Bigelow Hall |

### **Thursday, July 10, 2025**

|  |  |  |
| --- | --- | --- |
| Time | Activity | location |
| 8:00 AM | Breakfast | Bigelow Hall |
| 8:30 AM | Campers convene | Bigelow Hall |
| 9:00 AM | Morning Assembly | Heide Hall |
| 9:30 AM | Tools to Use: *Power Goals* | Heide Hall |
| 10:00 AM | Lab | Heide Hall |
| 12:00 PM | Lunch | Drumlin Dining Hall |
| 1:00 PM | Warm-up Game |  |
| 1:30 PM | Lab | Heide Hall |
| 3:00 PM | Break-Out Sessions |  |
| 3:30 PM | Lab | Heide Hall |
| 5:00 PM | Dinner | Drumlin Dining Hall |
| TBD | Movie Night |  |
| 9:00 PM | Wind-down | Bigelow Hall |
| 10:30 pm | Lights out | Bigelow Hall |

### **Friday, July 11, 2025**

|  |  |  |
| --- | --- | --- |
| Time | Activity | location |
| 8:00 AM | Breakfast | Bigelow Hall |
| 8:30 AM | Campers convene | Bigelow Hall |
| 9:00 AM | Morning Assembly | Heide Hall |
| 9:30 AM | Lab BRAIN BREAK: Coffee & Pride Center Visit | Heide Hall |
| 10:00 AM | Mock Rounds | Heide Hall |
| 12:00 PM | Lunch | Drumlin Dining Hall |
| 12:30 PM | Warm-up Game |  |
| 1:00 PM | Connections to Whitewater: Department Tour & Student Panel |  |
| 2:30 PM | Mock Rounds | Heide Hall |
| 3:30 PM | College Forensics Demo |  |
| 4:00 PM | Power Hour (the last stretch) | Heide Hall |
| 5:00 PM | Dinner | Drumlin Dining Hall |
| 6:00 PM | IDA Finals | Bigelow Hall |
| 7:00 PM | Forever a Warhawk | Bigelow Hall |
| 9:00 PM | Wind-down | Bigelow Hall |
| 10:30 PM | Lights out | Bigelow Hall |

### **Saturday, July 12, 2025**

|  |  |  |
| --- | --- | --- |
| Time | Activity | location |
| 7:30 | Breakfast | Bigelow Hall |
| 8:00 AM | Camp staff begin room checks, bring luggage to lobby | Bigelow Hall |
| 8:30 Am | Campers fully moved out of rooms* Put Keys in check-out envelope and **return to camp director**
* *If parents/guardians wish to load luggage now and attend the showcases, they are welcome to*
 | Bigelow Hall |
| 8:45 AM | Warm-ups & IDA Results | Heide Hall |
| 9:30 AM | Showcases | Heide Hall |
| 10:45 AM | Grab luggage from residence hall and head out* *If parents/guardians are not attending the showcases,* ***then please arrive to pick-up child from Bigelow at 11:00 am***
 | Bigelow Hall |
| 12:00 PM | All out of hall – See you next year! | Bigelow Hall |

**Participant Code of Conduct**

**As a participant, I agree to the following statements. I will…**

• Respect differences of all participants and will not discriminate against anyone else on
the grounds of gender, race, sexual orientation, ability, or other identity
• Report any incidents of bullying to adults immediately
• Support and encourage all other program participants
• Respect all staff, directors, and volunteers
• Follow online safety and internet use policies

**Prohibited Conduct:**

• Abusive language towards a staff member, volunteer, or another participant
• Bringing dangerous or unauthorized materials such as explosives, firearms, or weapons
onto to campus property
• Inappropriate or rude treatment of a peer, staff member, or volunteer
• One-on-one interactions with any program staff member before, during, or after any
program
• Verbal, physical, or visual harassment of another participant, staff member, or volunteer
• Actual or threatened violence toward any individual or group
• Conduct endangering the life, safety, health, or well-being of self and others
• Failure to follow any UW System or campus policy, including but not limited to sexual
assault/violence/harassment policies, dishonest academic behavior policies, or
emergency procedures
• Bullying or taking unfair advantage of any participant
• Failure to follow directions of supervisors/youth programming staff/event leaders
• Possession or use of alcoholic beverages or illegal drugs on campus property or
reporting to the program while under the influence of drugs or alcohol