CAMPS & CONFERENCES

Whitewater Forensics Institute (WFI) Camp 2025 is almost here!

Be sure to review this information as you prepare for your arrival.

Check in and Out Information				
ACTIVITY	DATE	TIME	LOCATION	NOTES
CHECK-IN	Sunday, July 6, 2025	1:00 – 2:00 pm	Lot 14	
CHECK-OUT	Saturday, July 12, 2025	11:00 - 12:00 pm	Bigelow Hall	

Calculate your travel time using our maps and directions.

Important Phone Numbers			
DEPARTMENT	AVAILABILITY	PHONE NUMBER	
CAMPS OFFICE	M-F, 7:45am-4:30pm	(262) 472-3165	
EMERGENCY RESIDENCE HALL	M-F, 7am-10pm; Sat & Sun Noon-10pm	(262) 472-4255	
CAMP DIRECTOR EMERGENCY	Anytime during the event	(262) 689-2335	
CAMPUS POLICE NON-EMERGENCY	24 hours, 7 days a week	(262) 472-4660	

Resident Campers

Resident Campers will be housed in Bigelow Hall. Camp staff will be available 24 hours a day, including in the residence hall. A 10:1 camper to camp staff ratio is mandatory and maintained throughout the day.

Room assignment request are not guaranteed and will be shared when campers arrive at the dorms. Due to the volume of campers, available space and camp specifics, each request is considered but cannot be guaranteed.

Parking

Please feel free to <u>park in the lot</u> near the Residence Hall. Campus police will not be issuing tickets during camp pick-up and drop-off times. If you plan to participate in camp presentations, shows or visit camp outside of the pick-up/drop-off windows, please <u>purchase a day pass</u> and follow the steps below.

Choose "Purchase UWW Special Event Permit", Select "CAMPS" as the event type, Choose the "Event", Enter **CES2025** as the Voucher Code, add your vehicle, submit and enter your email address for a receipt showing you purchased a permit, and a permit number will be assigned.

Resident campers with their own vehicle will need to purchase their parking pass following the steps above.

Mailing Address

University of Wisconsin Whitewater, 800 W. Main Street, Anderson Library 2243, Whitewater, WI 53190. If you are sending mail for your camper, please include the camp name and first and last name of your camper.

Money

Campers are not required to bring any money to camp. The University Bookstore has mementos and souvenirs that campers can purchase during store hours. Camp staff is not responsible for lost or stolen property.



CAMPS & CONFERENCES

Refund Policy

All summer camp events require a minimum of a \$100 non-refundable deposit.

In the event of a cancellation, Continuing Education Services should be notified no later than 21 days before the start of the event to receive a refund, less the deposit. Most cancellation requests received less than 21 days from the start of camp will receive a refund minus 50% late cancellation fee. See summer camp event website for specific policy.

Cancellations due to medical reasons will receive a full refund, less the deposit, if the cancellation is requested and medical documentation is provided **prior** to the start of event. Valid medical cancellations must include a signed letter from a licensed physician to qualify.

NO REFUNDS will be given for withdrawal due to early departures, disciplinary reasons or no show after the camp has started.

All cancellation requests must be submitted to <u>cesevents@uww.edu;</u> provide registrant's name, camp title and medical documentation, if applicable. Refunds will be returned to name and address of payer.

We reserve the right to cancel any event for any reason; in such case, all fees paid will be refunded or contact **cesevents@uww.edu** for alternate arrangements.

Registration Transfer Policy

The registration reservation is a purchase that cannot be transferred from one person to another person after the reservation is made. In the event you need to cancel (due to change of plans, injury, etc.) the registration cannot be passed to teammate, family member, etc.

Camper Safety

Health Service:

Parents/Emergency Contact will be called for advice and recommendations if the problem does not require immediate medical attention. Should you require medical attention, the camp health supervisor will assess appropriate measures to take. UW-Whitewater camps have the full cooperation of Fort Memorial Hospital and emergency room personnel. For participants taking medication, please complete the health form prior to arrival. When possible, the Athletic Trainers and health staff will contact parent(s)/guardian(s) before seeking treatment.

You will be required to provide health information in the registration. Athletic Trainers and health staff will refer to the registration whenever medical treatment is necessary; this is the only guide a health care provider will have in case of an emergency.

CAMPS & CONFERENCES

Camper Safety continued

Injuries during Camp:

Should an injury occur the event director will seek medical attention from UW-Whitewater Athletic Trainers or call 911 in a medical emergency.

After the registrant is being cared for, the event director will report to the Youth Compliance Coordinator with details on the injury. The event director will distribute the <u>Injury Claim Form</u> to the injured participant and their family. Forms and information can be found under Camps and Clinics Forms by clicking the link above.

The Youth Compliance Coordinator will notify UW-Whitewater Risk Management of the incident/injury.

The injury claim form is submitted to Gallagher by the parent; Gallagher then submits the injury claim form to HSR (Claims Company for accident policy).

HSR will contact UW-Whitewater Risk Manager to authorize the incident via phone or email.

Upon confirmation of the covered claim, HSR will add the injury to their claims system so that corresponding medical bills will be eligible for coverage.

Dining/Dietary Services:

All campers will be served lunch and dinner. Any special dietary needs and questions can be accommodated/answered there by Summer Manzke, Campus Dietician, at Summer.Manzke@compass-usa.com or 920-650-4239.

Inclement Weather:

In the event of inclement weather, Camp Directors will move campers to identified safe spaces on campus. Campus police and Continuing Education support each camp in communicating potential storms and developing a plan to ensure participant safety.

Excessive Heat:

Participants are advised to bring fans. **Note:** The gymnasiums are also not air-conditioned. Greenhill Center of the Arts, Moraine Bookstore, Upham Hall, University Center and dining halls are air-conditioned. During periods of heat, directors will provide a cool area for participants and will take all the necessary precautions to avoid heat fatigue. This may include cancelling awards ceremonies in the gymnasium. Participants are advised to bring fans, as many of the residence halls are not air conditioned.

CAMPS & CONFERENCES

Camp Packing List:

Residence Hall

- > Twin XL Sheets
- Sleeping bag/blankets
- Pillow and Pillowcase
- Dishes/Utensils (anything for dorm)
- Bath Towel
- Pool Towel
- Hand Towel
- Laundry Bag

Clothing

- T-shirts/Tank Top
- Shorts
- Jeans/Long pants
- Jacket
- Raincoat
- Sweatshirt
- Sweatpants
- > Swimsuit
- Pajamas
- Underwear
- Shower Shoes
- Tennis Shoes
- Socks
- > Sandals

Toiletries

- > Toothbrush and paste
- Deodorant
- Shampoo and Conditioner
- Soap/Body Wash

- Brush/Comb
- Feminine Products
- Shaving Gear
- Hand Sanitizer
- Sunblock
- Insect Repellent

Gear/Other:

- Backpack
- Phone Charger
- Alarm Clock
- Water Bottle
- Sunglasses
- Eyeglasses
- ➤ Hat
- Things to do during downtime:
 - Cards
 - Coloring Books
 - Books/Magazines
- Medications
- Parking Permit
- Snacks/Water
- Spending Money
- Raincoat

Camp Specific:

- Notebook
- Pencils
- Black book/binder (if planning to work on a pro, poem, farrago, group, duo or OIL; already own one)
- Laptop with charger

CAMPS & CONFERENCES

Camp Schedule:

Sunday, July 6, 2025

TIME	ACTIVITY	LOCATION
1:00 – 2:00 PM	Camper check-in, move-in, & games	Lot 14, then to Bigelow Hall
2:00 PM	Camp Kick-Off/Introductions	Bigelow Hall
2:15 PM	Large group icebreakers	Bigelow Hall
3:00 PM	Campus tour/scavenger hunt	With counselors around campus
4:00 PM	Return from scavenger hunt, get ready for dinner	Bigelow Hall
5:00 PM	Dinner	Drumlin Dining Hall
6:05 PM	Goal Setting	Bigelow Hall
6:30 PM	Camp Meeting	Bigelow Hall
7:00 PM	Game Night	Bigelow Hall
8:30 PM	Wind-down	Bigelow Hall
10:30 PM	Lights out	Bigelow Hall

Monday, July 7, 2025

TIME	ACTIVITY	LOCATION
8:00 AM	Breakfast	Bigelow Hall
8:30 AM	Campers convene	Bigelow Hall
9:00 AM	Morning Assembly	Heide Hall
9:30 AM	Tools to Use: Building Universal Topics	Heide Hall
10:30 AM	Lab (topic/piece search)	Heide Hall
12:00 PM	Lunch	Drumlin Dining Hall
1:00 PM	Warm-up game	
1:30 PM	Lab (outlining/cutting)	Heide Hall
3:00 PM	Break-Out Session	
3:30 PM	Lab (outlining/cutting)	Heide Hall
5:00 PM	Dinner	Drumlin Dining Hall
6:15 PM	Tools to Use: Elements of Improv	Bigelow Hall
6:45 PM	Get to Know Your Counselors – Kahoot!	Bigelow Hall
8:00 PM	Improv Duet Acting (IDA) Round 1	Bigelow Hall
9:00 PM	Wind-down	Bigelow Hall
10:30 PM	Lights out	Bigelow Hall

CAMPS & CONFERENCES

Tuesday, July 8, 2025

TIME	ACTIVITY	LOCATION
8:00 AM	Breakfast	Bigelow Hall
8:30 AM	Campers convene	Bigelow Hall
9:00 AM	Morning Assembly	Heide Hall
9:30 AM	Tools to Use: Owning the Room	Heide Hall
10:00 AM	Lab	Heide Hall
12:00 PM	Lunch	Drumlin Dining Hall
1:00 PM	Warm-up Game	
1:30 PM	Lab	Heide Hall
3:00 PM	Break-Out Sessions	
3:30 PM	Lab	Heide Hall
5:00 PM	Dinner	Drumlin Dining Hall
6:00 PM	Get to Know Your Campers – Kahoot!	Bigelow Hall
7:00 PM	Tie-Dye	Bigelow Hall
9:00 PM	Wind-down	Bigelow Hall
10:30 PM	Lights out	Bigelow Hall

Wednesday, July 9, 2025

TIME	ACTIVITY	LOCATION
8:00 AM	Breakfast	Bigelow Hall
8:30 AM	Campers convene	Bigelow Hall
9:00 AM	Morning Assembly	Heide Hall
9:30 AM	Lab	Heide Hall
12:00 PM	Lunch	Drumlin Dining Hall
1:00 PM	Bowling & Billiards	Warhawk Alley, University Center
3:00 PM	Camp Photo	University Center
3:15 PM	Lab	Heide Hall
5:00 PM	Dinner	Drumlin Dining Hall
6:00 PM	Warm-up Game	
6:30 PM	Tools to Use: Protecting Your Peace	Bigelow Hall
7:00 PM	Tools to Use: College Speech Video Breakdown	Bigelow Hall
8:00 PM	IDA Round 2	Bigelow Hall
9:00 PM	Wind-down	Bigelow Hall
10:30 PM	Lights out	Bigelow Hall

CAMPS & CONFERENCES

Thursday, July 10, 2025

TIME	ACTIVITY	LOCATION
8:00 AM	Breakfast	Bigelow Hall
8:30 AM	Campers convene	Bigelow Hall
9:00 AM	Morning Assembly	Heide Hall
9:30 AM	Tools to Use: <i>Power Goals</i>	Heide Hall
10:00 AM	Lab	Heide Hall
12:00 PM	Lunch	Drumlin Dining Hall
1:00 PM	Warm-up Game	
1:30 PM	Lab	Heide Hall
3:00 PM	Break-Out Sessions	
3:30 PM	Lab	Heide Hall
5:00 PM	Dinner	Drumlin Dining Hall
TBD	Movie Night	
9:00 PM	Wind-down	Bigelow Hall
10:30 PM	Lights out	Bigelow Hall

Friday, July 11, 2025

TIME	ACTIVITY	LOCATION
8:00 AM	Breakfast	Bigelow Hall
8:30 AM	Campers convene	Bigelow Hall
9:00 AM	Morning Assembly	Heide Hall
9:30 AM	Lab	Heide Hall
	BRAIN BREAK: Coffee & Pride Center Visit	
10:00 AM	Mock Rounds	Heide Hall
12:00 PM	Lunch	Drumlin Dining Hall
12:30 PM	Warm-up Game	
1:00 PM	Connections to Whitewater: Department Tour &	
	Student Panel	
2:30 PM	Mock Rounds	Heide Hall
3:30 PM	College Forensics Demo	
4:00 PM	Power Hour (the last stretch)	Heide Hall
5:00 PM	Dinner	Drumlin Dining Hall
6:00 PM	IDA Finals	Bigelow Hall
7:00 PM	Forever a Warhawk	Bigelow Hall
9:00 PM	Wind-down	Bigelow Hall
10:30 PM	Lights out	Bigelow Hall

CAMPS & CONFERENCES

Saturday, July 12, 2025

TIME	ACTIVITY	LOCATION
7:30	Breakfast	Bigelow Hall
8:00 AM	Camp staff begin room checks, bring luggage to lobby	Bigelow Hall
8:30 AM	 Campers fully moved out of rooms Put Keys in check-out envelope and return to camp director If parents/guardians wish to load luggage now and attend the showcases, they are welcome to 	Bigelow Hall
8:45 AM	Warm-ups & IDA Results	Heide Hall
9:30 AM	Showcases	Heide Hall
10:45 AM	 Grab luggage from residence hall and head out If parents/guardians are not attending the showcases, then please arrive to pick-up child from Bigelow at 11:00 am 	Bigelow Hall
12:00 PM	All out of hall – See you next year!	Bigelow Hall