1. Visit <u>Tickets.uww.edu</u>. Click "All Events"



2. Under All Events, on the right side you'll see a cart, Help, and SIGN IN. Click "SIGN IN"

All Events



3. Click UWW SSO Login, This will take you to your UWW sign in. Once verified you will be redirected to the Events Page

Sign In	× _	vviintewater
Returning customers please sign in below		Net-ID Login
Email Address (Required)		Sign in with your Net-ID and Password.
Password (Required)		Net-ID
Reset Password	SIGN IN	
Single Sign On Option Click below to sign in with your organization's credentials.		Password
UWW SSO LOGIN		
First time here? Click below to register for a new account.		What is my Net-ID? Forgot your password
CREATE A NEW ACCOUNT		Login

4. Choose events that are approved in your syllabus. Click ORDER NOW

- TICKETS		₽⁰		P 🐣 CRYSTAL
Q SEARCH	=	LIST	GRID	🛗 CALENDAR
	Pirates of Penzance Barnett Theatre 950 W Main St, Whitewater, WI 53190 📎		C	DRDER NOW
PIRATES OF PENZANCE	2/15/2023 - 2/19/2023		∞ SHARE	(i) READ MORE
	DanceScapes '23 Barnett Theatre 950 W Main St, Whitewater, WI 53190 🎯			DRDER NOW
Nancoleanos (92	3/4/2023 - 3/8/2023		ଝ SHARE	(i) READ MORE
	Macbeth Barnett Theatre 950 W Main St, Whitewater, WI 53190 📎		C	DRDER NOW
Mačheth	4/25/2023 - 4/30/2023		ଙ୍କ SHARE	(i) READ MORE

5. Notice your "WOTA" Subscription on the top of the page. If you do not see your subscription please email <u>uwwtickets@uww.edu</u> and include screenshots.

Note, most events won't have you choose a seat, as they are general admission.



Pirates of Penzance 😪



Click on the date you want at the top of the page, Select a seat and Choose WOTA as your price type.
Be sure to click WOTA, not any other option. The options will look like either of the 2 below, only pick WOTA

Assigned - Row: E Seat: 1	×	Assigned - Row: C Seat: 1	
W-Student price must have valid Student ID		UW-Student price must have valid Student ID	
Adult	18.00	Adult	0.00
Over 65	16.00	Over 65	0.00
Under 18	12.00	Under 18	0.00
UW-Student-Must show ID	6.00	UW-Student-Must show ID	0.00
WOTA	0.01	WOTA	0.00

- 7. Click on Checkout
- 8. Select "Delivery By Email".
- 9. Note: The software will know how many vouchers you have left, if you have used all of them, then you will have to purchase an adult priced ticket.)
- 10. Fill in "How did you hear about us?" Click Continue
- 11. After you hit "Continue", fill in all of the Billing Info, using your campus address (Dorm # and your cell phone, in case anything gets rescheduled) and click "Continue" again
- 12. This will take you to the payment page. As long as only vouchers/flex passes were used, there will be no charge so simply click "Pay Now"

14:49			₽1	♥ HELP	
1 CHECKOUT	2 BILLING	3 PAY			4 CONFIRMATION
`⊒ 1 Cart #11727424					Total \$0.00
😇 No Charge					_
No charge is required for this orde	r.				
				BACK	PAY NOW

13. This will lead to the order confirmation page. An email with the tickets will automatically be sent, but you can also view the confirmation, print your tickets, and share them with friends.

Thank You! Confirmation #11727424	
Confirmation	
Keep this order confirmation for your records. An email copy has also been sent to Benesc@uww.edu. ኖሮ Share With Friends	VIEW CONFIRMATION
Your e-Tickets	
e Ticket - Print your tickets now. You must print a separate ticket for each seat you purchased. Do not bring this order confirmation. The order confirmation add to Calendar #1 Assigned - WOTA - Row: C - Seat: 1	tion is NOT YOUR TICKET.