

ADVISING WORKSHEET

Directions: Please fill out this worksheet using the most recent schedule of classes. Do not simply select classes from your check sheet. Complete all parts (course number, name, credits, and day/time). Additionally, select alternate courses.

Name _____ Student ID # _____ (Mandatory) _____

Major _____ **Minor _____

***A minor or second major is required for graduation. If you have not picked a minor, please note "undecided"*

Certificate Declared _____ Certificate to Declare _____

Ideal Schedule for Next Semester			
Course Number	Course Name	Credits	Day/Time
Alternate Potential Courses for Next Semester			

Major Advisor Initial/Date (Month/Day/Year) _____

Final Check Initial/Date: (Month/Day/Year) _____

- Make note of any course recommendations you made for this student moving forward:

- Make note of any professional development recommendations you made for this student moving forward:

Please check any issues this student should address prior to applying for graduation. Be sure to discuss these with the student:

___ University or major GPA not high enough to graduate _____	___ Needs to apply for graduation _____
___ Writing Requirement needs to be completed _____	___ Needs to complete Exit Interview _____

Personalization of Advising Report

Section	Line	Course