

Minutes

of the Physics Department meeting
held on Tuesday, Mar 10, 2015 in UH168.

Present: Benjamin, Boukahil, Constantinescu, Nawash, Rybski, Sahyun, Yavuzcetin

- I. Meeting was called to order at 5:12 pm
- II. Sahyun/Constantinescu moved approval of minutes from Feb 24, 2015
- III. Old Business
 - a. The department discussed applications for student scholarships (Fok, Upham, and Physics Excellence Award). We are still awaiting applications for the Prucha scholarship.
 - b. Benjamin handed out a spreadsheet outline the budget requests for student work help (from the Provost's office). When included with the standard student hourly budget, the student support budget is very tight. Benjamin will be looking at the possibility of asking tutoring students to do some research when not actively tutoring. He also asked the department to supply him with any equipment requests before the break.
 - c. There was no other old business.
- IV. New Business
 - a. The department discussed the scheduling of Vibrations & Waves, Materials Science, and Quantum Mechanics in one semester. Because of concerns about under-enrolled courses, Benjamin asked each advisor to let him know which students were planning to take Vibrations & Waves. If the enrollment is not high enough, this course will be postponed.
 - b. Advisors assignments were discussed. It was agreed that Sahyun would handle all education emphasis majors, Boukahil would advise all grad school emphasis majors, Benjamin would handle all transfer and foreign students, and the remaining students would be split among all advisors to balance the advising loads.
 - c. Other New Business
- V. Announcements
 - a. Chair's Announcements
 - i. General Announcements

1. Benjamin announced that the Science Alliance meeting was occurring on Friday, Mar 13. UW-W Physics alumni Robin Smith, Pat Slane, John Klinge, and Bob Douglas all planned to attend.
2. Pat Slane will be giving a public talk on Astrophysics and the Beatles on Thursday, March 10.

ii. There was no Administrative Council report.

b. There were no University or College reports.

c. There were no other announcements.

VI. Boukahil/Yavuzcetin moved adjournment at 6:12 pm. Motion passed.

Submitted by B. Benjamin, secretary of the day

Cc: Dean David Travis