

# Minutes

of the Physics Department meeting  
held on Friday, November 6, 2020 at 4:00 pm via Webex

<https://uww.webex.com/uww/j.php?MTID=mb7d0ab88aebeac1270a039672e49ab89>

Present: Bob Benjamin, Abdelkrim Boukahil, Jalal Nawash, Steven Sahyun, Martin Tchernookov, Tom Hall

Absent: Juliana Constantinescu (furlough), John Klinger (furlough)

1. Meeting called to order at 4:00 pm
2. Old Business
  - a. Approval of minutes from October 23, 2020. Nawash/Benjamin
3. New Business
  - a. Discussion on responses to the student belonging and identity survey at:  
<https://forms.gle/1vfSMfNFHwAqvHkm9>
    - i. Send out survey to identify student at beginning of the year to all our majors. Physics 180/190 and declared majors through listserv. (Benjamin)
    - ii. Have individual student interviews for majors. 30 min. Near last 4 weeks. (181/389)
  - b. Suggestion to create a shared department Google Drive space.
4. Announcements
  - a. Chair's Announcements:
    - i. There may be an announcement soon about an early retirement option (35% buyout). An official announcement is expected Nov. 8. Decisions must be made by Dec. 1. This is a one-time opportunity and will only be available for employees 55 and over who have enough service years.
    - ii. Friday October 30, 3-6 pm. Sahyun hosted about 20 people who came to the Whitewater Observatory open house (2 people in the building at a time) organized through FP&M.
    - iii. Saturday, November 7 is the WAPT meeting. Virtually hosted by the University of Wisconsin – River Falls Physics Department. Meeting hosted on Zoom:  
<https://zoom.us/j/93231805895?pwd=ZEFMYUI1DNVpxMy9mUEsxT3ICRFRVQT09>
    - iv. LABVIEW 2020 with DAQ (data acquisition) drivers appears to be finally installed and working on the PC computers in UH055 (Electronics Lab). It is installed on the iMac computers but there is no DAQ support for those.

- v. Need more Physics flyers for high schools and 4 yr. program.
- vi. Physics Department website Major Degree requirements .pdf files need to be updated.
- vii. Spring Break will be April 19 to April 23.

b. Other Announcements

- i. Nawash: Virtual Undergraduate Research Day: Wednesday, November 11, from 10 – 2. November 6 is the deadline for submissions.
- ii. Nawash – The UW System Symposium will be on April 28.

5. Adjourn at 5:00 pm. Benjamin/Boukahil

2020-21 Department Meeting Topic List:

- i. 200918 Progress of, and support for, Physics majors.
- ii. 200925 Review of spring Proof
- iii. 201002 Student Welcome Event
- iv. 201009 Hyflex, Hybrid, and remote class tips and techniques share.
- v. 201016 Tchernookov Review
- vi. 201023 TEAM-UP and related items
- vii. 201030 No meeting - Observatory Tour (FP&M)
- viii. 201106 TEAM-UP and related items
- ix. 201113 Meet with Transfer Coordinator (Lindsey Radloff), Students
- x. 201120
- xi. 201204 Assessments (MFT, Labs)

Additional topics ideas as time allows:

- ORSP
- xii. Physics Advisory Council (sub-committee, email)
- xiii. Course Evaluation Review and revision (sub-committee; email)
- xiv. Review and setting of Department Goals for the year.
- xv. Meet with Admissions
- xvi. Department Website
- xvii. Department Promo Lit
- xviii. Department Outreach
- xix. Scholarships / Internships

Submitted by Steven Sahyun, Secretary of the Day.