

Minutes

of the Physics Department meeting
held on Friday, November 20, 2020 at 4:00 pm via Webex

<https://uww.webex.com/uww/j.php?MTID=mb7d0ab88aebeac1270a039672e49ab89>

Present: Bob Benjamin, Abdelkrim Boukahil, Juliana Constantinescu, Jalal Nawash, Steven Sahyun, Martin Tchernookov, Tom Hall

1. Meeting called to order at 4:10 pm
2. Old Business
 - a. Approval of minutes from November 13, 2020. Constantinescu/Nawash
3. New Business
 - a. Fall 2021 Schedule pre-planning.
 - b. Upham 141 Lighting and room use: Tchernookov (if room is available.)
4. Announcements
 - a. Chair's Announcements:
 - i. Informational updates:
 1. Bi-weekly pay will start in July.
 2. VSIP – talk to Sahyun if you have any questions.
 3. UWW Budget has a (current) target reduction of \$17.3M goal from this year's initially approved budget (and this year's budget target is a \$5.4M reduction from this year's initially approved budget.) CoL&S has a ~\$14M budget but 97% of the budget is salary so there are few options for reduction.
 4. Reminder: FMLA/EFMLA - Family medical leave act provides 2 weeks unpaid, 10 weeks paid. EFMLA is only available for Child Care needs due to Covid related issues. Elder care falls under FMLA. contact benefits@uww.edu
 5. COVID Leave: for exposure, quarantining, positive test results or illness provides 80 hours of leave (then can use FMLA if need additional leave.)
 6. Reminder: There is the FEI - Employee Assistance program. Contact 866-274-4723 or www.feiaep.com Username: SOWI
 7. Checking your COVID Furlough days:

Fall furlough days that have been approved show up in the Time -> View/Edit Requests.

However, Spring dates do not! To figure out how many days you have actually taken in 2020, look at your December Earnings Statement, take your monthly pay and divide by 22 (22 pay

days per month). Then take your Furlough FAASLI Unpaid value by the daily rate, and that is the number of days you have taken.

Example: Looking at the December 01, 2020 earnings statement, in the Hours and Earnings section:

FAASLI Reg Current Earnings 5060.00

so the daily pay is $5060/22 = \$230$.

Next look at the Hours and Earnings,

Furlough FAASLI Unpaid YTD Earnings -1380

so the number of days of credited furlough is $1360/230 = 6$ furlough days taken.

b. Other Announcements

i. Two Physics Presentations REU Virtual Undergraduate Presentations

November 11: (<https://guidebook.com/g/research2020/#/expanded-schedule>)

1. Physics Test Creation Program - By Nicole VanDyken, Isaiah Morales, Jessica Kienbaum, and Martin Tchernookov
2. Use of Peg and Argon-based plasma reactor to improve non-fouling properties and biocompatibility of 316 stainless steel - By Aubin Koutaba, Xavier Mleziva, Jalal Nawash, & Heather Pelzel

ii.

5. Adjourn at 5:02 pm Nawash/Constantinescu

2020-21 Department Meeting Topic List:

- i. 200918 Progress of, and support for, Physics majors.
- ii. 200925 Review of spring Proof
- iii. 201002 Student Welcome Event
- iv. 201009 Hyflex, Hybrid, and remote class tips and techniques share.
- v. 201016 Tchernookov Review
- vi. 201023 TEAM-UP and related items
- vii. 201030 No meeting - Observatory Tour (FP&M)
- viii. 201106 TEAM-UP survey responses and related items
- ix. 201113 Meet with Transfer Coordinator (Lindsey Radloff)
- x. 201120 General Information updates.
- xi. 201204 Assessments (MFT, Labs)

Additional topics ideas as time allows:

ORSP

- xii. Physics Advisory Council (sub-committee, email)
- xiii. Course Evaluation Review and revision (sub-committee; email)
- xiv. Review and setting of Department Goals for the year.

- xv. Meet with Admissions
- xvi. Department Website
- xvii. Department Promo Lit
- xviii. Department Outreach
- xix. Scholarships / Internships

Submitted by Steven Sahyun, Secretary of the Day.