M I N U T E S

CURRICULUM COMMITTEE

College of Letters and Sciences

**Meeting of October 3, 2013**

Present: Paul Adogamhe, David Cartwright, Ellen Davis, Paul Gregory, Chair Elizabeth Hachten, Angela Harlan, Paul House, Margo Kleinfeld, Josh Mabie, Elizabeth Olson, Manuel Ossers, Adam Paddock, Steve Sahyun, Ellie Schemenauer, Matt Winden, Secretary Joan Fox-Drake. Guest: John Ejnik, Chemistry. Absent: Debra Heiber, Sarah Hessenauer.

The meeting was called to order at 2:15 p.m. in LT 4120, Dean’s Conference Room.

1. Approval of the Sept. 5, 2013 Minutes. Chair Hachten made motion to approve Minutes as submitted. **Motion passed unanimously**.

1. Announcements
	1. The Sociology, Anthropology and Criminal Justice Department name change, and related proposals are on hold until the October 11 Board of Regents meeting (where the new Criminology major should be approved).
	2. Chair Hachten announced that UW-W is going ahead with purchasing the CourseLeaf Curriculum and Catalog System software.
	3. Chair Hachten asked if there was any interest in training on CCC forms. A handful of people expressed interest. A training session will be held at a future date.
	4. Chair Hachten asked departments if they had Fall 2014 proposals in process in order to get an idea of what to expect in the upcoming meetings. She also requested that departments NOT hold these proposals until the deadline, if possible. Harlan (Math/Comp Sci) will bring forward proposals relating to the Statistics track and CompSci; Davis said there may be some proposals coming from Biology; Olson said Psych Dept. has some proposals.
	5. The Chair thanked departments for submitting the Continuation of Inactive Course forms for courses that have been dormant/not offered within the last 4 years. A new curricular policy also requires that a Form 4R “Change in or Deletion of Existing Course” (plus signature page) be completed for each course that is being dropped from the curriculum. This is to ensure that other departments are notified about these course deletions.
2. **Chemistry**
	1. New Course-CHEM 481 Instrumental Design and Maintenance
	2. New Submajor: Emphasis/Track – Chemistry –Analytical/Instrumental Emphasis
		1. Version 1: Major 64 Units
		2. Version 2: Major 44 Units, Minor required
		3. Version 3: Major 49 Units (adds Math 254 into Major units), Minor required

(cont.)

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House/Winden moved 3A and 3B.

Professor John Ejnik, guest from the Chemistry Dept. described the three versions of the new emphasis and asked for feedback on the best choice. Discussion followed. John Ejnik to complete minor wording edits.

House/Winden withdrew the motion to approve 3A & 3B.

House/Winden moved to approve 3A and to approve 3.B.3 (Version 3 ) with a friendly amendment from P. House to: remove MATH 254 from the Major Units; add MATH 254

to the Unique Requirements; remove MATH 253 from the Unique Requirements. **Motion passed unanimously**.

1. **History**
	1. New Course- HISTRY 142 Survey of African History: Pre-History to Contemporary Africa
	2. New Course – HISTRY 445 20th Century Comparative Genocides
	3. Change in Existing Course HISTRY 340 –Introduction to African History

Paddock/Schemenauer moved to approve 4A-4C. Cartwright made friendly amendment to add GEN ED designation and complete edits to HISTRY 142. **Motion passed unanimously.**

1. **Race and Ethnic Cultures**
	1. Administrative Action: Change of Program Name

Adogamhe/Cartwright moved to approve 5A. **Motion passed unanimously**.

1. **Sociology, Anthropology & Criminal Justice**
	1. New Submajor: Certificate Program -Forensics Science Certificate

Gregory/Olson moved to approve 6A. Discussion included issues such as the number of credits for certificate; possible disadvantage to current students in Minor and students from a different major; need more on assessment. **Motion was tabled.**

1. Old Business – none
2. Adjournment at 3:24 pm on House/Harlan motion.

Respectfully submitted,

Joan Fox-Drake

CCC Secretary