M I N U T E S

CURRICULUM COMMITTEE

College of Letters and Sciences

**Meeting of October 31, 2013**

Present: Paul Adogamhe, David Cartwright, Ellen Davis, Paul Gregory, Chair Elizabeth Hachten, Angela Harlan, Debra Heiber, Paul House, Margo Kleinfeld, Josh Mabie, Elizabeth Olson, Manuel Ossers, Adam Paddock, Steve Sahyun, Ellie Schemenauer, Matt Winden, Secretary Joan Fox-Drake. Absent: Sarah Hessenauer

The meeting was called to order at 2:18 p.m. in LT 4120, Dean’s Conference Room.

1. Motion was accidentally missed for approval of the Sept. 5, 2013 Minutes, therefore Motion was made by A. Harlan and seconded by E. Davis. **Motion passed unanimously**. Harlan/Davis motion to approve October 3, 2013 Minutes. **Motion passed unanimously.**

1. Announcements
   1. Deb Heiber, Advising Coordinator, addressed the issue of how many times students may take 498R courses and how many credits may count towards their major and/or degree. She distributed a handout showing this information (## of completions and total units allowed) by department (see attached). Discussion followed. D. Heiber to check with Registrars’ Office to see if they want Curricular Action to revise these requirements.
   2. Deb Heiber also requested departments to be specific when stating a required GPA for a major or minor (for example, when proposing an Honors emphasis major. Some the issues to keep in mind: does this apply to the major GPA or the overall GPA? If the overall GPA, does it apply to the UW-W GPA or the combined transfer/UW-W GPA? Is the GPA required to declare the major or to graduate (or both)?
   3. Deb Heiber also brought up the issue regarding Minors for Secondary Ed. Content Major approves the Minor. Is COEPS looking at these?
   4. Chair Liz Hachten handed out Program Array Questions for the Curriculum Committee Representatives. Please see the attachment for the questions to discuss with your departments. These questions were discussed at an Administrative Council meeting and additional input is being asked from departments and the CCC before the Dec 1 deadline. Please bring responses to the November 14 meeting. The process will continue into next year.

Also on this handout there are questions for departments to discuss regarding GENED 140 – Global Perspectives. The instructors in GENED 140 are currently revising the course and would like feedback. M. Kleinfeld will be providing a few syllabi to show the various differences being taught in the GENED 140. Please email your responses directly to Jeff Zimmerman and Liz Hachten.

* 1. CCC Calendar adjustments:
     1. Proposals for the next meeting will be accepted until Nov. 7th.
     2. We are asking that proposals for the December 5 meeting be submitted by Tuesday, Nov. 26, rather than Wed., Nov. 27, due to the Thanksgiving Holiday.
  2. Ellen Davis shared she is having problems with all her advisees showing up on her list and asked if anyone else is having this problem.

1. **BIOLOGY**
   1. Changes in Existing Course –BIOLOGY 303
   2. Course Deletion - BIOLOGY 317- Plant Physiology
   3. Course Deletion- BIOLOGY 415 - Endocrinology
   4. Course Deletion - BIOLOGY 467- Conservation Biology
   5. Change in Submajor (BA/BS) – Ecology/Field
   6. Change in Submajor (BA/BS) – Cell/Physiology
   7. Change in Submajor (BA/BS) – Biology Honors
   8. Change in Submajor (BA/BS) – Marine Biology and Freshwater Ecology
   9. Change in Submajor (BA/BS) –Pre-Biomedical Professions

Davis/Sahyun moved to approve 3A.Davis to make minor edits in proposal. **Motion passed unanimously to approve 3A.**

Davis/Olson moved to approve 3B through 3D, however a search showed Environmental Studies offers BIO 467 therefore a consultation is needed. Davis amended motion to approve 3B and 3C and to witdraw3D. Olson seconded. **Motion passed unanimously to approve 3B & 3C.**

Davis moved to approve 3E through 3I. Discussion followed with a special focus on the proposed requirement that students complete the writing requirement before 60 credits or be removed from major courses. Potential difficulties include limited access to writing courses for sophomores and the burden on the Biology Department to administer this requirement manually. Possible alternatives suggested included managing through Advising or through a Pre-Req on 400 level courses. **Davis withdrew motion to approve 3E through 3I to take back to department for discussion.**

1. **Geography & Geology**
   1. Course Deletion – GEOGRPY 368 Geography of Russia and the Newly Independent States
   2. Course Deletion – GEOGRPY 480 Applied Research Methods
   3. Change in Submajor – GEOGRAPHY (BSE)
   4. Change in Submajor – GEOGRAPHY GENERAL BA/BS
   5. Change in Submajor – GEOGRAPHY INERNATIONAL/REGIONAL (BA/BS)
   6. Change in Submajor – SOCIAL STUDIES BROADFIELD MAJOR BSE – GEOGRAPHY EMPHASIS
   7. Change in GEOGRAPHY Minor
   8. Change in Minor – MINOR: GEOGRAPHY ELEMENTARY EDUCATION EMPHASIS

Kleinfeld/Ossers moved to withdraw 4B and to approve 4A, and 4C through 4H. Discussion followed. BIO 480 found in BSE and in Broadfield. Kleinfeld amended motion to also withdraw 4C and 4F and to approve 4A, 4D, 4E, 4G and 4H. M. Ossers seconded. **Motion to approve 4A, 4D, 4E, 4G and 4H passed unanimously.**

1. **History**
   1. Deletion of Minor – Public History Minor
   2. Deletion of existing Course – HISTRY 317 US SOC HIST – PRESENT
   3. Course Deletion -HISTRY 165- From Newton to the Nuclear Bomb: History of Western Science since 1600

**Paddock/ Winden moved to approve 5 A through 5C. Motion passed unanimously.**

1. **Sociology**
   1. Change in Minor – ASIAN STUDIES MINOR (BA/BS)
   2. Course Deletion SOCIOLGY 312 -Sociology of Sport

**Gregory/Cartwright moved to approve 6A. Motion passed unanimously**.

**Gregory/Adogamhe moved to approve 6B. Motion passed unanimously.**

1. Old Business – none
2. Adjournment at 3:26 pm

Respectfully submitted,

Joan Fox-Drake

CCC Secretary