M I N U T E S

CURRICULUM COMMITTEE

College of Letters and Sciences

**Meeting of December 5, 2013**

Voting Members present: Paul Adogamhe, David Cartwright, Ellen Davis, Paul Gregory, Angela Harlan, , Paul House, Margo Kleinfeld, Josh Mabie, Elizabeth Olson, , Adam Paddock, Steve Sahyun, Ellie Schemenauer, Matt Winden. Excused: Sarah Hessenauer Absent: Manuel Ossers. Non-voting Members present: Elizabeth Hachten, Chair; Debra Heiber, Advising. Also present: Joan Fox-Drake, Secretary; Nathan Anderson, DAC Student; Kelsi Smerchek, DAC Student. Guests: Johnathan Burkham & Eric Compas, G&G and Jolly Emrey, Poli Sci.

The meeting was called to order at 2:18 p.m. in LT 4120, Dean’s Conference Room.

1. The November 14, 2013 Minutespassed unanimously.

1. Announcements
	1. A correction was made for 5B’s proposal on the agenda. It should be a BBA; not BA.
	2. Chair Hachten clarified that when only a course description change is needed, use Form 5. If multiple changes to a course are being proposed, including a change in the course description, use Form 4A.
	3. Chair Hachten announced Beth Olson needs replacement at the UCC meeting.

3**. Biology**

* 1. New Degree – Ecology, Evolution and Behavior
	2. Deletion of Submajor – Ecology Field

**Davis/Cartwright moved item 3A & 3B. Friendly edit typo on pg. 2. Ellen Davis to verify with Greg Cook on forms used. The motion passed unanimously.**

**4. Geography and Geology**

A. New Course – GEOGRPHY 335 Geography of Population and Migration

B. New Course – GEOGRAPHY 380 Cartography and Geovisualization

C. Change in Geography Minor (BA/BS)

D. Change in Minor - Environmental Studies (BA/BS)

E. Change in Minor –Geography Elementary Education Emphasis

F. Change in Submajor – Geography BSE

G. Change in Submajor – Social Studies Broadfield – Geography Emphasis BSE

H. Change in Submajor – Geography General BA/BS

I. Change in Submajor – Geography Urban/Suburban BA/BS

J. Change in Submajor – Geography International/Regional (BA/BS)

K. Change in Submajor – Geography Physical/Environmental BS

L. Change in Submajor –Geography Quantitative/Technique (BA/BS)

M. Change in Existing Course – GEOGRPHY 460

4. G&G cont.

N. Title Change – GEOGRPHY 270

O. Title Change – Geography 370

P. Change in Certificate Program –GIS Certificate

Q. Course Deletion – GEOGRPHY 480

Kleinfeld/Cartwright moved 4A, GEOGRAPHY 335 New Course**. The motion passed unanimously.**

Kleinfeld moved 4B, GEOGRPAHY 380 New Course. Eric Compas gave details about the course. Chair Hachten suggested edits to Budgetary Impact and checking course description word limit. Margo Kleinfeld to do edits. **The motion passed unanimously**.

Kleinfeld /House moved 4N, 4O and 4P (see list of proposals above). Discussion followed with a few friendly wording suggestions. Kleinfeld to do edits. **The motion passed unanimously.**

Kleinfeld/Sahyun moved to pass 4H through 4L:

H. Change in Submajor – Geography General BA/BS

I. Change in Submajor – Geography Urban/Suburban BA/BS

J. Change in Submajor – Geography International/Regional (BA/BS)

K. Change in Submajor – Geography Physical/Environmental BS

L. Change in Submajor –Geography Quantitative/Technique (BA/BS)

Discussion followed with friendly wording suggestion. **Motion to approved 4H through 4L passed unanimously.**

Kleinfeld/Winden moved to pass 4F, 4G and 4Q:

F. Change in Submajor – Geography BSE

G. Change in Submajor – Social Studies Broadfield – Geography Emphasis BSE

Q. Course Deletion – GEOGRPHY 480

Discussion followed with friendly suggestion to revise wording. **Motion to approve 4F, 4G and 4Q passed unanimously.**

Kleinfeld/Gregory moved 4C through 4E:

C. Change in Geography Minor (BA/BS)

D. Change in Minor - Environmental Studies (BA/BS)

E. Change in Minor –Geography Elementary Education Emphasis

Discussion followed with friendly suggestion to revise wording in 4D. Eric Compas to revise. **Motion to approve 4C through 4E passed unanimously.**

Kleinfeld/Schemenauer moved 4M:

M. Change in Existing Course – GEOGRPHY 460

Discussion followed as Form 5, Course Description Change for GEOGRPHY460 was delivered to AVC Greg Cook back on Nov. 27, 2013; approved and sent to the Registrar’s Office by the AVC on Dec. 3. On Dec. 11, 2013, Pat Waege in the Registrar’s Office pulled and eliminated Form 5. **Motion to approve 4M proposal passed unanimously.**

**5. Integrated Science – Business**

* 1. Change in Submajor – BS Integrated Science/Business Water Emphasis
	2. Change in Submajor – BBA Integrated Science/Business Water Emphasis

Winden/House moved 5A. **Motion to approve 5A passed unanimously.** Chair Hachten struck 5B since the proposal does not need to come through L&S.

**6. Languages & Literatures**

* 1. New Course –Spanish 371-Spanish for Health Professions
	2. New Course – Spanish 372 -Introduction to Legal Spanish and the Hispanic Community
	3. New Course – Foreign Language 375- Translation and Interpretation
	4. Change in Major –BSE -English
	5. Change in Major - BSE -English Writing Education Emphasis
	6. Change in Minor – English Writing Education Emphasis

Mabie/Gregory moved 6A-6C. **Motion to approve 6A-6C passed unanimously.**

Mabie/E. Olsonmoved 6D-6F**. Motion passed unanimously. Proposals 6D-6F to go to COEPS for approval.**

7. **Pre-Professional**

A. New Pre-Professional –Pre-Physical Therapy (non-degree) Program

Davis/Sahyun moved 7A. **The motion passed unanimously.**

8. **Psychology**

* + 1. New Course – PSYCH 101 – Introduction to the Psychology Major
		2. Course Revision – PSYCH 440- Psychological Tests and Measurements

Olson/Kleinfeld moved 8A. Olson to verify contact hours. **Motion passed unanimously.**

Kleinfeld/Schemenauer moved 8B. Motion passed unanimously.

9. **Sociology, Anthropology and Criminal Justice**

 A. New Course – SOCIOLGY 377 Drugs, Crime & Law

 B. Course Revision – SOCIOLGY 392 AND AFRIAMR 392 –

 African American Families

 Gregory/Paddock moved 9A. **Motion passed unanimously**.

 Gregory/House moved 9B. In the ensuing discussion, several gaps in the proposal were identified (statement of course objectives, bibliography, course links to objectives) and the committee came to a consensus that the proposal should be re-fashioned into a new course proposal rather than going forward as a course revision **The proposal was therefore tabled by Chair Hachten.**

10. Adjournment at 3:53 pm