M I N U T E S

CURRICULUM COMMITTEE

College of Letters and Sciences

**Meeting of February 20, 2014**

Voting Members present: Paul Adogamhe, David Cartwright, Ellen Davis, Ted Gimbel, Paul Gregory, Paul House, Donald Jellerson, Margo Kleinfeld, Elizabeth Olson, Adam Paddock, Steve Sahyun, Ellie Schemenauer, Matt Winden. Non-voting Members present: Elizabeth Hachten, Chair; Deb Heiber, Advising; Joan Fox-Drake, Secretary

Excused: Angela Harlan, Sarah Hessenauer, Manuel Ossers.

Guest: Professor Leda Nath, Sociology, Criminology & Anthropology

The meeting was called to order at 2:15 p.m. in LT 4120, Dean’s Conference Room.

1. Unanimous approval of January 23, 2014 Minutes (handout at meeting).

2. Announcements

a. Reminder of the early deadline for March 6th meeting. Submit proposals by Feb 24.

Spring 2015 deadline meeting is March 20; proposals are due March 12th for the March 20th deadline meeting. If Gen Ed designation, submit for the next CCC agenda.

b. Chair spoke on policies regarding cross-listing course. Who staffs cross-listed courses? Questions regarding signing up for a course in degree, major/minor under Coordinator? How is it counted for faculty? Evaluations? Managing caps? Ownership goes back to who created the Inter-Disciplinary program. Chair Hachten to check on University policy.

Chair Hachten announced a change to the agenda. Item 7: Women’s and Gender Studies proposals are being withdrawn so consultations could be finished. Olson/Schemenauer moved to amend Agenda; Motion passed unanimously.

Chair Hachten recommended agenda be re-arranged to accommodate guest Leda Nath by starting with proposal below:

3. Sociology, Criminology & Anthropology and the Marketing Dept.

a. New Submajor: Certificate Program – Corporate Social Responsibility

Gregory/Cartwright moved. Prof. Nath described proposal, questions followed; suggestions were made. Gregory/Cartwright moved to table the proposal. Proposal tabled.

4. History

a. New Course -Civil Rights History: Traveling Freedom’s Main Line

Paddock/Schemenauer moved. Liz Hachten handed out credit and contact hour policy for Form 3, New Course and discussed. Motion passed unanimously with proviso that additional information about instructional hours will be furnished before the proposal goes to UCC.

5. Languages & Literatures

a. Add Cross-Listing- ENGLISH 266 Gender in Film

Paddock/Schemenauer moved. Discussion; friendly edit suggested. Motion passed unanimously.

6. Sociology, Criminology & Anthropology

a. Changes in Existing Course – SOCIOLGY 371 Sociology of Homicide

b. Changes in Existing Course- SOCIOLGY498 Independent Study

c. Pre-Requisite Change – SOCIOLGY 285

d. Pre-Requisite Change – SOCIOLGY 393

e. Other Curricular Action – Change Course Prefix for Criminology

f. Administrative Action – Suspend Forensics Science Minor

g. Add Cross-Listing-ANTHROPL 367 Archeology of Women

Gregory/Kleinfeld moved 5a. Motion passed unanimously.

Gregory/Gimbel moved 5b. Motion passed unanimously.

Gregory/Jellerson moved 5 c & 5d. Form 5 to be completed. Gregory/Jellerson withdrew 5c (SOCILGY 285) and 5d (SOCILGY 393) proposals.

Gregory/Gimbel moved 5 e. Motion passed unanimously.

Gregory/Gimbel moved 5f. This could have been an Information Item. 5f passed unanimously.

Gregory/Winden moved 5g. Motion passed unanimously.

7. Old Business:

a. Courseleaf software: There will now only be 4 forms. The UCC is looking at form 1 & form 3. Homework for all, except Paul H, Ellen & Beth, to check Form 3, New Course proposal, for unnecessary wording; is there info that needs to be added, such as GPA? What needs clarification i.e.) writing requirement. A lot of info will populate in the new software, so no need to guess who need a consult from. Email your suggestions to [lscurric@uww.edu](mailto:lscurric@uww.edu) . Then the committee will move on to Form 2, Form 4A, then to Form 4R to review.

Meeting adjourned at 3:35 pm.

Respectfully submitted,

Joan Fox-Drake, CCC Secretary