

L&S College Curriculum Committee
MINUTES
Thursday, October 10, 2019 at 2:00 PM
LT 4012

Voting Members present: Jennifer Anderson, Louis Betty, Ellen Davis, Paul Gregory, David Havas, Tracy Hawkins, Wesley Hough, Paul House, Mark Lencho, Zach Oster, Adam Paddock, Jonah Ralston, Narendra Regmi, Martin Tchernookov, Jeff Zimmerman. Excused: Ashley Barnes-Gilbert. Absent: Paul Adogamhe, Mark Lencho. Non-voting members present: Chair Liz Hachten, Secretary Joan Fox-Drake, Susan Johnson, Deb Connelly. Non-voting Members Absent: Annie LaValley.

Meeting convened at 2:05 p.m.

A. Approval of Sept. 26, 2019 Minutes (handout at meeting). Hough/Anderson moved. Motion to approve Minutes passed unanimously.

B. Announcements

1. The UCC voted to make the bibliography requirement for new course proposals optional. See handout (copied and pasted below) from librarians regarding their use of the bibliography and consider communicating directly with them about the resources needed for new courses if a bibliography is not provided. Please share this handout with your department and talk about it.

Course Bibliographies attached to Course Proposals for
UCC
2019-09-25

Librarians review new/revised course syllabi and bibliographies to inform their understanding of the course content and scope so they can support teaching and research in those courses. The bibliographies also help to frame the course content in terms of actual published sources, so librarians often use them to help select material for the Library's collections. Also, course proposers may want to consider whether some of the titles should be requested via their department library representative, or whether some consultation with the library should occur if it is felt that a large number or expensive resources are needed to support student work for the course.

Just as with UCC members, the librarians had different assumptions about the intended purpose of the course bibliographies. But these are some of the ways the course bibliographies are useful to librarians. We hope that faculty members will keep these in mind when creating or revising a course.

- What supporting sources might students use when completing research projects or when doing undergraduate research in this area?
- What sources are key to this field, whether newly-published sources or classics?
- Are there key researchers in the field (contemporary or classic) whose works should be available for students to consult?
- How does the course content translate into published research resources?
- Are there databases or journals that are key to this field?
- What are the published sources you might consult when designing or revising the course, or which might inform the course development? These are not necessarily the students' course materials, though there may be overlap.

We recommend that even if the bibliography is not a required Course Leaf element that it be kept as an optional field.

Announcements cont.

2. Currency of bulletin: if a course is not offered within 5 years and if you don't renew it in CL, it will be automatically removed by the Registrar. Per Angela Harlan, bibliographies are not required as part of currency of bulletin proposals.

C. BAAS Formal Consultation (as of 10/7/19 has not been submitted to workflow). Liz will send out last call for consultation. Departments are to communicate/go on record to approve/disapprove/vote no contest, however, the BAAS will still go through.

D. Graduate Studies

1. New Miscellaneous Request: [74: Update Graduate Catalog regarding 30 credit masters degrees](#)
More Informational. **Oster/Paddock moved to approve. Motion passed unanimously.**

E. BIOLOGY (Prefix: BIOLOGY)

1. New Course – [BIOLOGY 459: Community Ecology](#)
2. Course Revision – [BIOLOGY 258: Ecological Field Methods](#)
3. Course Revision – [BIOLOGY 457: Wildlife Ecology](#)

Davis/Zimmerman moved to add a friendly amendment to approve item E) 1 with edit removing BIOLOGY 141 AND BIOLOGY 142. Motion passed unanimously.

Davis/House moved to approve item E) 2. Motion passed unanimously.

Davis/Gregory moved to approve item E) 3. Motion passed unanimously.

**F. GEOGRAPHY, GEOLOGY & ENVIRONMENTAL SCIENCE
(Prefix: GEOGRPY)**

1. Course Revision – [GEOGRPY 261: Landscapes of North America: People and Environment](#)
2. Course Revision – [GEOGRPY 444: Cities and Sustainability](#)

Zimmerman/Ralston moved to approve items F) 1 and F) 2.

Jeff Zimmerman withdrew item F) 1, GEOGRPY 261, after title discussion. Item F) 2, GEOGRPHY 444, passed unanimously.

G. LANGUAGES & LITERATURES/Foreign Language

1. Course Revision – [FORNLANG 375: Translation and Interpretation](#)
2. Course Revision – [SPANISH 481: Spanish Classics](#)

Betty/Oster moved item G) 1. Edits to include currency of bulletin language; correct direct hours to 48. This was an old CL form and Pre-req's did not transfer into the proposal. Pre-Req's are correct in WINS. Liz to email Registrar's Office to fix/add Pre-Req's into this proposal. Betty/Oster moved to table item G) 1, FORNLANG 375. Motion to table item G) 1 passed unanimously.

Betty/Oster moved item G) 2. Staffing question. Betty/Oster moved to table item G) 2. Motion to table passed unanimously.

H. PSYCHOLOGY (Prefix: PSYCH)

1. Course Revision – [PSYCH 301: Introduction to Behavioral Neuroscience](#)
2. Course Revision – [PSYCH 432: Psychology of Adolescence](#)
3. Course Revision – [PSYCH 620: Foundations of Professional School Psychology](#)

Havas/House moved to approve item H)1. Motion passed unanimously.

Havas/House moved to approve item H) 2. Minor edit to upload complete email thread. Motion passed unanimously.

David Havas withdrew item H) 3.

I. Adjournment @ 3:10 p.m.

Submitted by,
Joan Fox-Drake,
CCC Secretary