

L&S College Curriculum Committee

MINUTES

April 15, 2021

CourseLeaf: <http://www.uww.edu/acadaff/facstaff/courseleaf>

Meeting number (access code): 177 987 7642

Meeting password: VWpqEVm5v28

Voting members present: Paul Adogamhe, Louis Betty, Ellen Davis, Ted Gimbel, Paul Gregory, David Havas, Paul House, Nathan McGovern, Zach Oster, Adam Paddock, Narendra Regmi, Martin Tchernookov, Jeff Zimmerman, Mark Lencho, Deanna Guthrie, Wesley Hough, Ashley Barnes-Gilbert

Voting members absent: Sarah Hessenauer

Non-voting members present: Chair, Liz Hachten, Deb Connelly, Annie LaValley, Student DAC Rep., Kaia Saya, Secretary, Mary Pratt

Non-voting members absent: Susan Johnson

A. Approval of April 1, 2021 Minutes

Ellen Davis moved to accept the minutes, seconded by Jeff Zimmerman. Ashley Barnes-Gilbert and Sarah Hessenauer abstained. Motion passed.

B. Announcements

1. Welcome to Kaia Saya as our returning student rep from the DAC.
2. Deadline for proposals for the next meeting will be during spring break. Proposals from today and the next meeting will go to the next UCC meeting in the fall.

C. Social Work

1. New Course [SOCWORK 765: ALZHEIMER'S AND OTHER DEMENTIAS](#)
 - a. Sarah Hessenauer moved to accept C1, seconded by Ted Gimbel. Sarah explained the proposal. Anyone in any graduate program may enroll in these courses and earn the certificate.
 - b. Sarah will provide a revised budgetary impact statement (staffing) and Mary or Liz will upload to CL.
 - c. Edits for the course description-Sarah will revise and send forward to Mary.
 - d. Ellen Davis-this states there are no prereqs. Liz-let's leave this for grad council.
 - e. Effective term will be changed to Fall 2022
 - f. Vote-Motion passed

D. Sociology, Criminology, & Anthropology

1. Course Change [CRIMJUS 329: INVESTIGATION OF DEATH](#)
 - a. Paul Gregory moved to accept the proposal D1, seconded by Zach Oster. Paul explained the proposal.
 - b. Effective date Fall of 2022 will be modified.
 - c. Vote-motion passed unanimously.

E. Discussion – feedback on College Bylaws, Article XI – Curriculum Committee. (found by copying and pasting the following link into your browser)

<https://www.uww.edu/documents/colleges/cls/Bylaws%20%28amended%2008-28-14%29.pdf>

Subcommittee for By Laws review is Liz Hachten, Susan Johnson, Jolly Emrey, and John Ejnik.

Suggested Edits to the ByLaws:

1. Planning and Budget Committee is currently not very active. This committee meets on an as-needed basis. This committee may be more active in the future. Do we need this? We have not needed this in fifteen years. Or, is it better to leave this in the event we would need it.
2. By electing two students, we are more likely to have at least one student at the meeting-it is important to have the student voice.
3. Remove "Usually an Assistant Dean?"
 - a. Either an Assistant Dean or a designee Faculty member of the college
 - b. Leave the language as is, in case the Assistant Dean position comes back to CoLS. Keeping this administrative is helpful.
4. Chat:
 - from WESLEY HOUGH (internal) to everyone: 2:29 PM
 1. The fourth line of that paragraph should say "fifty percent" instead of "fifty per cent." The joined word is used elsewhere.
 - from Ellen Davis (internal) to everyone: 2:29 PM
 1. we often don't have two students
 2. perhaps up to two students
 3. I didn't know two were actually elected
 - from Kaya Saia (she,they) (internal) to everyone: 2:31 PM
 1. I am the only student rep through the end of the AY
 - from the student perspective having the two "required" has allowed us to be more flexible with schedule conflicts
 - from Adam Paddock (internal) to everyone: 2:32 PM
 1. why not assistant dean or
 2. then if they got back to assistant dean we dont change it again
 - from Ellen Davis (internal) to everyone: 2:33 PM
 1. to keep that as the goal
 - from WESLEY HOUGH (internal) to everyone: 2:34 PM
 1. I would assume that's implied by the "designee."
 - from Ellen Davis (internal) to everyone: 2:34 PM
 1. ^^
 - from WESLEY HOUGH (internal) to everyone: 2:35 PM
 1. "preferably an Assistant Dean when possible."
 - from Ellen Davis (internal) to everyone: 2:36 PM
 1. a lot of section 4 doesn't happen, I think
 - Minutes could be copied in to LSChairs interest list—include chairs and ADAs.
 - We are subject to open meeting laws. What are the expectations of the Open Meetings laws? (Article VIII changes may affect the CCC committee.)
 - How do students learn about what goes on in the CCC?
 - It would be easy to add the ADAs to the list of agenda and minutes. Some prefer not to get a lot of emails with attachments.
 - Agenda should be sent five teaching days prior to the meeting.
 - from Adam Paddock (internal) to everyone: 2:45 PM
 1. I don't know that we gain much by dumping more emails on department chairs
 - from MARY PRATT (internal) to everyone: 2:46 PM
 1. I could send to ADAs and they can post on T-Drive for department?

- from Ellen Davis (internal) to everyone: 2:46 PM
 1. Yes, I think that should be dropping that sentence and the last one in that paragraph. But that's separate from the public
- from Paul Gregory (internal) to everyone: 2:46 PM
 1. As a former chair, I rec'd plenty of other email:)
- What is distribution of Minutes?
 1. Five days subsequent to the CCC meeting where the action was taken, or approval tied to the dean.
- What is the action of the college? The time between when the Committee takes action and the time it becomes an action of the college—before it becomes an action of the UCC.

F. Adjournment

Meeting adjourned at 2:59 P.M.

Respectfully submitted,

Mary Pratt, CCC Secretary