

## **L&S College Curriculum Committee**

### **MINUTES-Draft**

**Thursday, October 19, 2023**

**2:00 PM**

**Laurentide Hall 4012**

CCC website: <http://www.uww.edu/cls/curriculum-committee>

CourseLeaf: <http://www.uww.edu/acadaff/facstaff/courseleaf>

#### **Roll Call:**

Voting members present: Crista Lebens, Ellen Davis, Rocio Duchesne, Olivia McLaughlin, Ted Gimbel (co-chair), David Havas, Wesley Hough, Jessica Bonjour, Donald Jellerson, Zach Oster, Adam Paddock, Yamin Ahmad, Nathan McGovern, Sheila Turek, Jeannine Rowe

Voting members absent: Ellie Schemenauer

Others present: Susan Johnson, co-chair, Kara Meissen, Deb Connelly, Mary Pratt, Peggy Strong

Non-voting members absent: (none)

Guest: (none)

Ted Gimbel called the meeting to order at 2:03 p.m.

#### **A. Approval of September 7, 2023 Draft Minutes**

1. Zach Oster moved to approve, seconded by Wesley Hough. Vote passed unanimously with one abstention.

#### **B. Announcements**

1. Gimbel: Generative AI policy will need to be included on course syllabi in the future. This was passed at the All Faculty Fall meeting. Suggested language will be available from Faculty Senate.

#### **C. Miscellaneous**

1. Deactivation of subject code MCS (previously the subject code for “Management Computer Systems.” This program has been eliminated.
  - a. Zach Oster moved to deactivate C.1 seconded by Sheila Turek. Zach explained the deactivation of the subject code.
  - b. Vote passed unanimously.

#### **D. BIOLOGY**

1. Course revision: [BIOLOGY 364: BIOTECHNOLOGY LABORATORY METHODS II](#)
  - a. Ellen Davis moved to approve D.1, seconded by Wesley Hough. Ellen explained the currency of bulletin updates.
  - b. Vote passed unanimously.
2. Course deactivation: [BIOLOGY 350: WINTER BIOLOGY & NATURAL HISTORY OF YELLOWSTONE NATIONAL PARK](#)
  - a. Ellen Davis moved to approve D.2 seconded by Zach Oster. Ellen explained the course deactivation due to the retirement of the instructor.
  - b. Vote passed unanimously

## E. CHEMISTRY

1. New Program: [Chemistry/Business Leadership: ACS Certified \(BA/BS\)](#)
  - a. Jessica Bonjour moved to approve E.1 seconded by Rocio Duchesne.
  - b. Jessica explained the need for business with a Chemistry major.
  - c. Ted Gimbel asked why this specific business course was selected. Jessica explained this course was chosen as a good start in business. Jessica described the program as “Chemistry with a little business.”
  - d. Consultations with other departments need to be added. Ted will hold the proposal for upload of these documents.
  - e. Vote passed unanimously.

## F. LITERATURE, WRITING, AND FILM

1. Course revision: [ENGLISH 101: INTRODUCTION TO COLLEGE WRITING AND READING](#)
2. Course revision: [ENGLISH 102: INTRODUCTION TO COLLEGE WRITING, READING, AND RESEARCH](#)
  - a. Donald Jellerson moved to approve F.1-2 seconded by Wesley Hough.
  - b. Jellerson explained the revisions as general course clean-up and making the pre-requisite language consistent along all first year English courses..
  - c. Susan Johnson copied the justification from 101 to 102. Donald was in favor of the change.
  - d. Vote passed unanimously.
3. Course revision: [ENGLISH 274: CREATIVE WRITING](#)
4. Course revision: [ENGLISH 276: READING AS WRITERS](#)
  - a. Donald Jellerson moved to approve F.3-4 seconded by Adam Paddock.
  - b. Donald explained the revision as cleaning up the language and prereqs required.
  - c. Donald will write the one-sentence justification and send it to Susan or Ted for uploading.
  - d. Vote passed unanimously.
5. Course revision: [ENGLISH 327: AFRICAN LITERATURE](#)
6. Course revision: [ENGLISH 370: ADVANCED COMPOSITION](#)
7. Course revision: [ENGLISH 376: SCREENWRITING](#) & FILM 376
8. Course revision: [ENGLISH 378: PROSE STYLISTICS](#)
9. Course revision: [ENGLISH 404: SHAKESPEARE](#)
  - a. Donald Jellerson moved to approve F.9 seconded by Sheila Turek.
  - b. Donald explained the component change due to a mismatch between CourseLeaf and WINS (lecture/seminar) for English 404.
  - c. Vote passed unanimously.
10. Course revision: [ENGLISH 388: THE CURRENT WRITING SCENE](#)
11. Course revision: [ENGLISH 386: NATURE WRITING](#)
12. Course revision: [ENGLISH 387: SPECIAL TOPICS WRITING WORKSHOP](#)
  - a. Donald Jellerson moved to approve F.5-8 and F.10-12 seconded by Jeannine Rowe.
  - b. Donald explained that this was a change to the prereqs.
  - c. Vote passed unanimously
13. Course revision: [FILM 266: GENDER AND FILM](#) & ENGLISH 266/WOMENST 266
  - a. Donald Jellerson moved to approve F.13 seconded by Jeannine Rowe.
  - b. Donald explained the removal of the prereq in the course. This is a good introductory course, open to first-semester freshmen.
  - c. Vote passed unanimously.
14. Course revision: [FILM 352: LITERATURE AND FILM](#) & ENGLISH 352
15. Course revision: [FILM 354: STAGE PLAYS AND FILM](#)
  - a. Donald Jellerson moved to approve F.14-15 seconded by Wesley Hough.

- b. Donald explained the prereq and title changes were made for clarity.
  - c. Vote passed unanimously.
- 16. Course revision: [PWP 230: FOUNDATIONS OF PROFESSIONAL WRITING AND EDITING](#)
- 17. Course revision: [PWP 332: WRITING FOR THE WEB](#)
- 18. Course revision: [PWP 366: TOPICS IN PROFESSIONAL WRITING](#)
- 19. Course revision: [PWP 371: WRITING IN THE SCIENCES](#)
- 20. Course revision: [PWP 272: CRITICAL WRITING IN MULTIMEDIA CONTEXTS](#)
  - a. Donald Jellerson moved to approve F.20 seconded by Zach Oster.
  - b. Donald explained the prereq clean-up.
  - c. Vote passed unanimously.
- 21. Course revision: [PWP 372: TECHNICAL AND PROFESSIONAL WRITING](#)
- 22. Course revision: [PWP 435: GRANT/PROPOSAL WRITING](#)
- 23. Course revision: [PWP 440: PORTFOLIO DEVELOPMENT](#)
  - a. Donald moved to approve F.16-19 and F.21-23 seconded by Zach Oster.
  - b. Donald explained revisions as prereq clean-up for standardization.
  - c. Rocio Duchesne mentioned the need for standardized justification for all prereq modifications.
  - d. Vote passed unanimously.
- 24. New course: [FILM 360: DOCUMENTARY PROJECT DEVELOPMENT](#) & PWP 360
  - a. Donald Jellerson moved to approve F.24 seconded by Nathan McGovern.
  - b. Donald explained the design of the new course sequence.
  - c. Adam Paddock asked about the connection with CoAC. Donald explained that CoAC has been involved in communications since the beginning.
  - d. Vote passed unanimously.

#### G. PHYSICS

- 1. Program revision: [LSAPHYS APHYSENGR: Physics-Engineering and Industry Emphasis \(BA/BS\)](#)
- 2. Program revision: [LSAPHYS APHYSGRSCH: Physics-Graduate School Emphasis \(BA/BS\)](#)
  - a. Martin Tchernookov moved to approve G.1-2 seconded by Rocio Duchesne.
  - b. Martin explained two minor changes.
  - c. Susan Johnson mentioned the redbox issues. Discussion over how to note Physics 490 since 499 does not exist. Wesley Hough suggested a footnote to list details. Martin agreed.
  - d. Wesley asked about PWP 372. The course is less valuable for the major.
  - e. Vote passed unanimously.

#### H. SOCIOLOGY, CRIMINOLOGY, AND ANTHROPOLOGY

- 1. Course revision: [SOCIOLOGY 302: CULTURE, MEDICINE AND HEALTH](#) & ANTHROPL 302
- 2. Course revision: [SOCIOLOGY 310: SOCIOLOGY OF HEALTH AND ILLNESS](#)
- 3. Course revision: [SOCIOLOGY 315: SOCIOLOGY OF DISABILITY](#)
- 4. Course revision: [SOCIOLOGY 319: ENVIRONMENTAL SOCIOLOGY](#)
- 5. Course revision: [SOCIOLOGY 321: SOCIOLOGY OF NATURAL DISASTERS](#)
- 6. Course revision: [SOCIOLOGY 342: SOCIOLOGY OF FAMILY AND WORK](#)
- 7. Course revision: [SOCIOLOGY 355: SOCIAL PSYCHOLOGY](#)
- 8. Course revision: [SOCIOLOGY 362: POPULATION STUDIES](#)
  - a. Proposal H.8 was rolled back to Sociology.
- 9. Course revision: [SOCIOLOGY 365: SOCIOLOGY OF LAW](#)
- 10. Course revision: [SOCIOLOGY 370: JUVENILE DELINQUENCY](#)
- 11. Course revision: [SOCIOLOGY 371: SOCIOLOGY OF VIOLENT CRIME](#)

12. Course revision: [SOCIOLGY 372: WHITE-COLLAR CRIME: CORPORATE AND GOVERNMENTAL DEVIANCE](#)
13. Course revision: [SOCIOLGY 374: SOCIOLOGY OF POLICE AND COURTS](#)
14. Course revision: [SOCIOLGY 375: RESTORATIVE JUSTICE](#)
15. Course revision: [SOCIOLGY 378: SOCIOLOGY OF PUNISHMENT AND CORRECTIONS](#)
16. Course revision: [SOCIOLGY 380: ORGANIZATIONS AND SOCIETY](#)
  - a. Olivia McLaughlin moved to approve H.1-7, 9, and 16 seconded by Ellen Davis.
  - b. Olivia explained the revisions were made to make the courses more accessible to students.
  - c. Vote passed unanimously.
  - d. Olivia moved to approve H.10, 11, and 13-15 seconded by Donald Jellerson.
  - e. Olivia explained the revisions were made to allow Sociology students to take courses without having to take Intro to Criminology first (this fills very quickly).
  - f. Vote passed unanimously.
17. Course revision: [ANTROPL 325: FORENSIC DOCUMENTATION](#) & CRIMJUS 325
18. Course revision: [CRIMJUS 321: CRIMINAL INVESTIGATION](#)
  - a. Olivia McLaughlin moved to approve H.17-18 seconded by Donald Jellerson.
  - b. Olivia explained the prereq was changed by adding "Consent of instructor."
  - c. Vote passed unanimously.

#### I. Discussion

1. Nathan McGovern expressed concerns over the course currency issue. Some courses on the list have been approved through the currency of bulletin and should not be on the list. Susan Johnson explained part of this is a known issue and will look into this.
2. Nathan asked about courses being "fast tracked" and why they are not "gen ed fast tracked." Jessica Bonjour explained the gen ed committee needs to look at every aspect of the course. It was stated that creating a variable topics course that met the gen ed objectives would be a way to offer topics classes without having to go through the special topics process each time a course is offered.
3. Ellen Davis asked about removing lower level class prereqs for upper level course. Susan Johnson explained it can sometimes be unwieldy when the prereqs of prereqs are included in the WINS system.

#### J. Adjournment

Crista Lebens moved to adjourn the meeting, seconded by Wesley Hough at 3:20 p.m.?

*Respectfully submitted,  
Mary Pratt, Secretary*

*approved by CoLS CCC 11/2/2023*