**Department of Curriculum and Instruction**

**Department Meeting Agenda**

**Friday, April 8th, 2022**

**10:45am-12:45pm, WebEx**

1. **Updates and check in.**
	1. Kelly P.
	2. Others?
2. **Announcements**
	1. Schneider Emerita Resolution
	2. Graduation May 14 (3 pm) and May 15 (morning) ceremonies
		1. <https://uwwhitewater.co1.qualtrics.com/jfe/form/SV_bQHAV1Ac8AzWdFA>
	3. Summer contracts 5/17-8/23
	4. Summer advising Stephanie will forward questions to the contact below and they may and forward questions that come in for your related program
		1. Summer Session I – May
		2. Summer Session II – Edric
		3. Summer Session III- Denise
		4. Summer Session IV- Annie
	5. Fall staffing/hires/advising master sheets
	6. Department meeting function discussion
		1. Training/workshops
			1. Pride Center
			2. NCBI
		2. Website/Marketing/Recruitment
		3. Administrator visits - Dean, others?
	7. Admin/Deans/Chairs updates
		1. Chancellor Henderson resignation
		2. Retitling
		3. Office coverage summer
		4. DPI visit Jenna Buchner April 29 8-3:30. Please plan to attend for impacted programs. E-mail lists and discussion groups <https://dpi.wi.gov/news/subscribe-email>
		5. COEPS awards due May 1
			1. Innovation award
			2. McClellan Teacher of Distinction Award (by student nomination & Deans office invitation only)
			3. Outstanding Advising Award (by student nomination & Deans office invitation only)
			4. Outstanding Research Award
			5. Outstanding Service Award
			6. Outstanding Student Support Recognition Award (no application, it is by nomination only)
		6. Applications for the Faculty Sabbatical program. Due date for proposals is September 19, 2022
			1. [2023-2024 UWW-Faculty-Sabbatical-RFP.pdf](https://uwwtw.instructure.com/courses/348904/files/46200670/download)
		7. COEPS Fall Forum, "Learning Together," will be held IN PERSON at the Community Engagement Center on Thursday, August 25th from 8:30 - 2:15 - **C&I Dept Mtg to follow 2:30-4:30**.
	8. Other updates
3. **Action Items, Discussion & Activity**
	1. Approve minutes March 11, 2022
4. **University Updates** (committees/faculty senate)
	* 1. Faculty Senate Updates - Ozgul
5. **COEPS Committees Reports**
	* 1. International Education Committee (Melanie)
		2. Student Scholarship Committee (Edric, Courtney, Kristen)
		3. Faculty/Staff Awards Committee (Ozgul)
		4. Strategic Planning and Budget Committee (Annie)
		5. Technology Committee (Carmen)
		6. Inclusive Excellence and Diversity Committee (Jenna)
		7. Constituency Standards (Lucy)
		8. College Curriculum (Denise,Yao)
		9. TELFE (Kristen, Yao, Karla)
		10. Salary (May, James)
6. **Department Committee Reports:**
	1. Curriculum & Scheduling (Yao Chair)
	2. Personnel & Policy (Liesl Chair)
	3. MSEPS Council (Wade)
	4. Secondary Program Coordinators (Denise)
	5. Reading/Literacy (May/Kelly/Annie/Kelly P)
	6. Elementary/Middle Education (Yao)
	7. ECE (Carmen, Kristen, Lucy)
	8. ESL/BE (Melanie, Jenna, Julie)
	9. Business/Marketing Ed. (Karla, Denise)
	10. HELEAD (Courtney)
	11. Search and Screen (2 searches)
		1. Art – Edric/Yao
		2. ESL/BE - Courtney
		3. Future search - Science - Liesl
	12. CORE (Wade Chair)
		1. Writing group
		2. Scholar tips
		3. C&I Faculty Research Interest
		4. Presentations on research interests

**Materials Distributed (attached and/or handout at the meeting)**

**Remaining Department Meeting Dates for 2021-22 WH 2005 10:45-12:45**

 **May 13 (F2F) Location? Starin Park?**