**Department of Curriculum and Instruction**

**Department Meeting Agenda**

**Friday, October 8, 2021**

**10:45am-12:45pm, WH 2005**

**Hyflex**

1. **Updates and check in.**
2. **Announcements**
	1. COVID updates
		1. Masking reminders – how’s it going?
	2. Research dissemination – $1,000 for faculty not IAS this year
	3. Thoughts re: Publication costs – considering other needs (transcription, other?) in addition to open access (OA)
	4. Evals for Pre-ST?
	5. P&T Reviews
	6. Class size guidelines – under/over enrollment – tabled
	7. Library Funds – Annie
	8. NCBI Presentations – dept mtg/classes
	9. Marie interested in interns – send her way for spring (could visit 460)?
	10. Grants
		1. Indirect cost (attachment)
		2. ICIT should be consulted for hardware/software
	11. Dept Communication
		1. Meeting Modality
		2. Friday Updates
		3. Moonshine club
		4. Sunshine fund
	12. Reminders from Stephanie
		1. Fall 2022 course review in Oct
		2. Student workers
			1. Copies/scans/work lead time
		3. Door schedules
		4. Hired before grad pictures
	13. Other updates

**Action Items, Discussion & Activity**

1. **Approve minutes September 10, 2021**
2. **University updates (committees/faculty senate)**
	1. Faculty Senate Updates - Ozgul
3. **COEPS Committees Reports (10)**
	1. International Education Committee (Melanie)
	2. Student Scholarship Committee (Edric, Courtney, Kristen)
	3. Faculty/Staff Awards Committee (Ozgul)
	4. Strategic Planning and Budget Committee (Annie)
	5. Technology Committee (Carmen)
	6. Inclusive Excellence and Diversity Committee (Jenna)
	7. Constituency Standards (Lucy)
	8. College Curriculum (Kelly, Denise)
	9. TELFE (Kristen, Yao, Karla)
	10. Salary (May, James)
4. **Department Committee Reports:**
	1. Curriculum & Scheduling (Yao Chair)
		1. Carmen, Kristen, Julie M-L, Kelly P, Ozgul, Edric
	2. Personnel & Policy (Liesl Chair)
		1. James, Melanie, Kelly, Karla, May, Annie
	3. CORE (Wade Chair)
		1. Jenna, Courtney, Denise, Ozgul
			1. Writing group
	4. MSEPS Council (Wade)
	5. Secondary Program Coordinators (James)
	6. Reading/Literacy (May/Kelly/Annie/Kelly P)
	7. Elementary/Middle Education (Yao)
	8. ECE (Carmen, Kristen, Lucy)
	9. ESL/BE (Melanie, Jenna, Julie)
	10. Business/Marketing Ed. (Karla, Denise)
	11. HELEAD (Courtney)
	12. Search and Screen (2 searches)
		1. Art – Edric/Yao
		2. ESL/BE - Courtney

*Materials Distributed (attached and/or handout at the meeting)*

**Remaining Department Meeting Dates for 2021-22 WH 2005:**

10:45-12:45 on the second Friday of each month (except January):

Nov 12 (Webex), Dec 10 (F2F), Feb 11(F2F), Mar 11 (Webex), April 8 (Webex), May 13 (F2F)