

COMDIS Department Meeting Agenda

Date: 2/1/2023

Time: 1:00-3:30

Location: WH 1013

Attendees:

Approve Minutes

- [Minutes 1_18_2023](#)

Information Items

- [Dept. Calendar](#)
 - All syllabi and office hours should be posted
 - Spring Advising Dates
 - Undergrad:
 - Wednesday March 15 4:00-5:00 (hybrid)
 - Wednesday March 22 2:00-3:00 (hybrid)
 - Monday April 3 3:00-4:00 (hybrid)
 - Grad:
 - 2nd year- 3/13 5:30-6:30
 - 1st year- 4/4 6:15-7:15
 - Open House
 - WebEx 3/17 5:00-6:00
 - In Person 3/18 10-11:00
 - Capstone Dates
 - [final exam schedule](#)
 - Undergrad interviews:
 - 3/1 4:00-5:00
 - 3/8 4:00-5:00
 - Portfolio Day- 5/8 12:15-2:15
- Searches
 - COMDIS Clinical
 - COMDIS Faculty
- [Summary of Strategic Plan Themes](#)
- [Dept. Key Audit](#)

Grad Apps

- Grad apps assigned 2/2 and reviews completed by 2/10
- Process & Language: [Prospective Students | Department of Communication Sciences & Disorders](#)
- Check Access to 2022-2023 cycle: [WebAdMIT](#)
- Return reviews Feb 10 by midnight
- Connect with review partner to discuss dissonance b4 2/15 meeting

- Full review committee discussions/decisions Feb 15
- GA offers & student hourly funds

Student Issues

- Contemplate closed session to discuss confidential student matters under Wis. Stat. § 19.85(1)(f)
- roll call vote to go into closed session
- roll call vote to go out of closed session

Committee Updates

Curriculum

- Graduate Curriculum
 - Research methods implementation possibilities
 - Electives
- Undergraduate Curriculum
 - Course credits (COMDIS 240, COMDIS 380)
 - Review courseleaf language/titles/descriptions for currency
 - Ex. COMDIS 355 listed in catalog as “Normal Lang Disorder”
 - Elective(s)

COEPS DEI objectives and measures

- All COEPS department DEI materials: [Operationalizing EDI in COEPS](#)
- COMDIS dept Documents: [COEPS EDI- Communication Sciences & Disorders](#)
 - Work as a department to complete measurable goals, times, and individual
 - [COMDIS Recruitment and Diversity Initiatives](#)

Debrief

- Advising
- Open House