

## COMDIS Department Meeting Minutes

**Date:** 2/28/2024

**Time:** 1:00-3:30

**Location:** RS 2007B or WebEx

<https://uww.webex.com/uww/j.php?MTID=m77acddb2d3b52c63002225d08aef55ae>

**Attendees:** **In Person:** Aranda, Busch, Gilbertson, Bernhardt, Feggestad **WebEX:** Hammer, Swanson, Becker

Group Activity

Approve Minutes (Moved and approved- 7 aye, 1 abstention)

- [COMDIS Minutes 2\\_14\\_2024](#)

Information Items

- [Dept. Calendar](#)
- [COMDIS BS Major Requirement Checklist 2024](#)
- [COMDIS Experiential Learning Offering Sequence](#)
  - Update 498-02 from 2nd half, to full semester
  - Adopt grad policy related to “cold calling” for undergraduate shadowing experiences
    - Add grad policy language to advising slides and experiential learning syllabi
- [Fall 2024 Course Schedule](#)
- [Licensure Compliance Snapshot.pdf](#)
  - [The Bookmark Member Access — Higher Education Licensure Pros](#)
- [Universities of Wisconsin Online](#)
- Increase UG & Grad tuition
- Syllabi –new tool is coming soon and a reminder will be sent campus-wide to faculty who don’t upload or provide a hard copy this semester
- Moving away from AARs with new platform (Stellic)- summer 2025
- Change language from InTASC to WI Teacher Standards to be consistent across College of Education/compliance with DPI
- Adjunct vs Instructor
- Annual Performance Reviews: [Performance Management | UW Policies](#)
- PTR process being streamlined: [Post-Tenure Review](#)
- WSG proposal to be voted on by faculty senate: [Excused Absence Policy Document.docx](#)
  - Review document and share thoughts via email with Hammer
- Open House Staffing
  - In person: Gilbertson, Swanson, Secor, Tremaine, Zirzow, Rush, Polina, Navis
  - Virtual: Busch, Bernhardt, Hammer, Feggestad, Klimek, Morris, Foster, King
  - [Virtual Info Session Slides Spring 2024](#)
  - [In Person Info Session Slides Spring 2024](#)

Orientation Week

- 📅 Fall 2024 Orientation Week Aug 19 - Aug 30
  - Considerations:
    - Virtual component the first week
    - Necessities
  - Online asynchronous module in CANVAS
  - Approach to Clinical Practice - Faculty record presentations?
  - Take out voice simulation from Orientation Week
  - Online module for hearing assessment; 1 hour F2F with Lynn hands on hearing assessment
    - Move hands on to first week
  - ePortfolio and Approach to Clinical Practice videos
  - 661 book and podcast
  - Research foundations module
  - Review handbooks before coming to Orientation Week
    - Submit a question for review during Orientation Week
  - Dept meeting: 3 hours instead of 6 (1-4 for dept meeting)
  - Fall Forum: potentially clinic prep in the afternoon
  - Child language presentation - Heather
  - Standardized assessments - Kaia

#### Advising Content

- Summer Clinic Info
- 498 Cleft & Feeding Disorders Info
- Shadow, Hearing Screening, Field Info

#### Grad App Platform

- Meet with Matt/Angela to identify if SLATE could replace CSDCAS

Check email for COMDIS 485B Capstone interviews from Dr. Hammer

#### Committee Updates

- Dean search- [UW-Whitewater Dean of the College of Education and Professional Studies Search](#)
- TELFE- DPI language update: WI Teaching Standards
- Strategic plan- revising COEPS documents

#### Student Issues

- Contemplate closed session to discuss confidential student matters under Wis. Stat. § 19.85(1)(f)
- roll call vote to go into closed session (moved & approved- 7 aye)
- roll call vote to go out of closed session (moved & approved- 6 aye)

#### Other Items:

- Dept Tenure Standards (Not discussed)
- Summer Alumni Event (Not discussed)

- Curriculum
  - Identify all programs that require a minor- provide COMDIS minor as option
    - Hammer email point of contact in each department
  - Currency review
    - Review course titles and descriptions for currency of language