

## COMDIS Department Meeting Minutes

**Date:** 3/15/2023

**Time:** 1:00-3:30

**Location:** RS 2007B

**Attendees:** Gilbertson, Swanson, Feggestad, Busch, Aranda

Approve Minutes (moved and approved; aye-5)

- [Minutes 3\\_1\\_2024](#)

### Information Items

- [Dept. Calendar](#)
  - Open House: Virtual 3/17 5-6, in person 3/18 10-11
    - Remind graduate students to clean up grad room and clinic rooms on Friday before Saturday event
    - Cody will take attendance for virtual event
  - Advising
    - Meet and Eat program and hearing screening promotion, contact Beth
- COMDIS Faculty Search
  - Campus interview on March 23, research presentation 2:15-3:00 WH 2005
- Undergrad Clinic Update
  - Gathering data about regional SLPA programs
  - Beth provide contact for WSHA SLPA ad hoc committee
  - Recommend 3 or 6 week summer session
  - Plan for # of students, # of hours, and sustainable clinical offerings supervised by UWW employees
- Grad Admission Update
- Orientation Week Update
  - [Fall 2023 Orientation Week Aug 21 - Sep 1](#)
  - Everyone at meet and greet on Monday Aug 21, 9:00-10:00
  - Second year student hourly
    - Set up social media for incoming cohort
    - Lead student photo session
- Resources
  - [Ready For Feedback Checklist.pdf](#)
  - [Academic Strategies Note Taking.pdf](#)
  - [Fiscal Year 2023 Year-End Cutoff Dates.pdf](#)
  - [CBR Travel Discussion 02272023.pptx](#)

### Student Issues

- Contemplate closed session to discuss confidential student matters under Wis. Stat. § 19.85(1)(f)
- roll call vote to go into closed session (moved and approved; aye-5)
- roll call vote to go out of closed session (moved and approved; aye-5)

## Committee Updates

- COEPS admin council
  - DE fees may be increasing
  - Instructional Academic Staff may be returned to “renewable” status
  - EDFOUND working to build a minor, non-licensure
  - Notification of nominations for COEPS awards (fall and spring) should be sent by 4/15
    - <https://www.uww.edu/coeps/facstaff-resources#awards>
- COEPS tech
  - Update to Windows
  - Dept purchases for refresh computers is March 31st for current fiscal year
  - Student government looking to fund subscription to Grammarly, an AI writing app
- COEPS international education- Building a survey to understand student barriers to travel
- COEPS IDE- website updates, working groups are not all meeting yet
- TELFE- how to support students to pass standardized tests
- USC- passed 2 resolutions related to chief searches to include representation and communication
- Update on DA concerns

## Curriculum (Not discussed)

- Graduate Curriculum
  - Research methods implementation possibilities
  - Electives
- Undergraduate Curriculum
  - Course credits (COMDIS 240, COMDIS 380)
  - Review courseleaf language/titles/descriptions for currency
    - Ex. COMDIS 355 listed in catalog as “Normal Lang Disorder”
  - Elective(s)

## COEPS DEI objectives and measures (Not discussed)

- All COEPS department DEI materials: [Operationalizing EDI in COEPS](#)
- COMDIS dept Documents: [COEPS EDI- Communication Sciences & Disorders](#)
  - Work as a department to complete measurable goals, times, and individual
  - [COMDIS Recruitment and Diversity Initiatives](#)