

## COMDIS Department Meeting Minutes

**Date: 4/19/2023**

**Time: 1:00-3:30**

**Location: RS 2007B**

**Power out until 3:00**

**Attendees: Hammer, Aranda, Swanson, Gilbertson, Busch, Feggstad (joined at 2:00)**

Approve Minutes

- [Minutes 4 5 2023](#) (moved and approved 6-aye)

Information Items

- [Dept. Calendar](#)
  - April 17 to May 5- department undergrad exit survey available to students
  - April 24 -May 6 - 16W Course Evals Open
  - April 26- Advisory Board Meeting
  - May 1 - May 6 - 8W2 Course Evals Open
  - May 3- Dept meeting & access to grad portfolios
  - May 8- Portfolio Day (Debrief from 2:30 pm -4:30 pm in RS 2007B)
  - May 13 - Spring Commencement
  - May 15 - department grad exit survey available to students
  - May 17 - All Day Dept. Meeting, grad close out emails
  - May 18- virtual office hours for grads 9-10
  - May 19 - End of Spring Contracts
  - June 17-18 Chatter Matters - Prom Event
  - August 21 - New Cohort Meet & Greet
- COMDIS Faculty Search
  - Extended Posting to November 1, 2023
  - Resources for Travel for in-person recruitment
  - Attendance at SRCLD in June
  - Outreach to Cardinal Stritch Faculty
  - Consider staffing options/ideas
- Undergrad Clinic Update
  - Suggest COMDIS 371 as prereq
    - Possibly remove senior status requirement so can offer to juniors in summer prior to grad app and graduation
    - Update fall advising info to incorporate info for spring enrollment
    - Possibly recommend students take post bac spring offering online, but would have to pay \$395 per credit
  - To appeal to recent grads, offer clinic during summer 3W1
- Grad Admission Update

- Continue to send offers to fill cohort and are setting own decision deadlines after the April 15th date.
- Will wait to assign students to social media group until May or June next year
- Everyone received a GA assignment form, will need to meet with GA in August to onboard them to their role and responsibilities
- [Orientation Week](#) Update
  - Two second year graduate students
    - will help with Orientation and are identified on schedule as 2nd Year Mentors
    - Updating accessibility/usability of cohort CANVAS page
- National COMDIS Education Survey: [csd-education-survey-national-aggregate-data-report.pdf](#)
- Trends in Higher Education: [Higher Learning Commission White Paper Trends in Higher Ed](#)
- DPI COEPS report: [UWW COEPS EPP Annual Report 03-23.pdf](#)

Advisory Board Meeting: [DRAFT COMDIS Advisory Board Meeting Agenda 2023](#) reviewed and accepted for distribution

- [Minutes 2022 COMDIS Advisory Board Meeting](#)

Dept Budget Update: [Dept Budget Update April 2023](#)

- Reviewed and asked for suggestions of clinical or instructional items to utilize remaining funds

Department Annual Report: [DRAFT COMDIS Dept Annual Report 2022-2023](#) (not discussed)

- [Dept Goal Brainstorm](#)
- [Strategic Plan & Measurable Goals](#)

COEPS DEI objectives and measures (not discussed)

- COMDIS dept Documents: [COEPS EDI- Communication Sciences & Disorders](#)
  - Work as a department to complete measurable goals, times, and individual
  - [COMDIS Recruitment and Diversity Initiatives](#)

Curriculum: [2023-2024 Courses](#)

- Discussed innovation in programming
  - Camps, MS/HS courses, undergraduate, post bac, grad, professional
  - Create awareness of COMDIS minor to other program advisers on campus that require a minor
  - Build a COMDIS certificate/specialty
    - For undergrads
    - For professionals
- Graduate Curriculum (not discussed)
  - Revisit research methods implementation possibilities
    - Orientation week research foundations activity/lecture
    - Integrate graduates into undergraduate research projects
    - Consider 1 credit course, with reduction in a credit for an existing class
    - Integrate key assignments in existing courses, create course modules

- Identify a research foundation lesson assignment in the portfolio check in courses
    - Fluency Competencies/Clinical Skills
      - 2023-2024 academic year
  - Undergraduate Curriculum (not discussed)
    - Revisit course credits (COMDIS 240, COMDIS 380)
      - Consider reducing each class by 1 credit
      - Reinstate lab experiences as a part of the 1 credit
      - Need clarity on resources/workload
      - Required elective(s)- dept value on pediatric experiences
    - Revisit elective(s)
      - Research (498R)
      - Travel study (491)
      - Field study (492)- ex. pediatric experience?
      - Internship (493)- ex. COMDIS Interns
      - Workshop (490)
      - Independent Study (498)
      - Seminar (494)
    - [Curriculum Handbook – Part 1 Undergraduate](#)
    - [Graduate Curriculum Handbook](#)
    - [UW-Whitewater Registrar Policies](#)
    - COMDIS 485B- 8 wk 2 of fall semester ?
    - Review courseleaf language/titles/descriptions for currency
      - Ex. COMDIS 355 listed in catalog as “Normal Lang Disorder”

#### Student Issues

- Contemplate closed session to discuss confidential student matters under Wis. Stat. § 19.85(1)(f)
- roll call vote to go into closed session (moved and approved, 6 aye)
- roll call vote to go out of closed session (moved and approved, 6 aye)

#### Committee Updates (not discussed)

#### Advising Debrief

- [Q&A Advising Attendance](#) (not discussed)
- [Advising Survey Results](#)
  - [Undergraduate Advising Results](#) (mean satisfaction 4.57/5)
  - [Graduate Advising Results](#) (mean satisfaction 4.86/5)