

## COMDIS Department Meeting Minutes

For most efficiency, items highlighted in blue should be reviewed before the meeting

**Date:** 4/6/2022

**Time:** 1:00-2:45

**Location:** RS 2007B

**Attendees:** Busch, Morton, Swanson, Hammer, Gilbertson, Weber (Guest), Nieto, Aranda


COEPS Advising Guests & Navigate Demo

- Nicole advise students in COMDIS between AACE and COMDIS upper division admission
- Share info with Nicole if needed to share with AACE, SOAR, etc
- Navigate: <https://www.uww.edu/advising/navigate>
  - Program to support advising
  - Jessica Stein is the individual in the AACE that tracks Navigate use
  - Nicole can help train faculty on using Navigate
  - Department interest in learning and integrating Navigate: reapproach after fall 2022 due to more significant priorities in the department

Approve Minutes from 3/16 meeting (moved and approved 7-aye)

- [Minutes 3\\_16\\_2022](#)

Information Items

- Dept. Calendar: [Calendar](#)
  - Advisory Board meeting 4/6 3:00-4:00
  - Donor guests 4/27 1:00-3:00
  - Portfolio Day 5/9 10:00-4:00
    - Hooding ceremony 4:00-5:00 on 5/9
  - End of Semester Dept Meeting 5/16 9:00-3:00
    - Gathering to celebrate Morton & Nieto after meeting
  - Grad student close out 5/18 11:00-2:30
  - Chatter Matters 6/16-6/19
  - New Cohort Advising 6/23 4:30-5:30
  - COEPS Fall forum 8/25 8:30-2:15
- Tentative plan to move to digital client files summer 2022: [ClinicNote is the program that was approved](#)
-  [Teaching ComDis 498 and ComDis 798.pdf](#)
- [Resolution-on-Non-Discrimination-and-CAA-Standards-Approved-3-28-2022.pdf](#)
- Add PRAXIS prep from courses to Grad Cohort CANVAS page PRAXIS Info & Resources Module: <https://uwwtw.instructure.com/courses/410420>
  - Please add materials by 4/14 in whatever format they are already in

Updates

- Clinical Assistant Professor Search
- Faculty Search
  - [Position Posting](#)
- Grad admission



#### Committee Updates

- IRB- met and anticipate routine meetings each semester
- COEPS Diversity- [Comm Sci Dis Action Input - Diversity mission statement COEPS](#)
  - Lulu, Beth, Pedro make any last additions (specific to timelines) and let Lynn know when complete
- McGraw University Student Award Committee- reviewing student applications, watch for announcement
- COEPS Award Committee- reviewing for scholarships, and planning for a Nov celebration
- USC Employee Recognition Committee- selected two/three honorees, watch for announcement
- USC Retirement & Recognition Dinner- May 12, 2022
- ADA EDFOUND Search Committee- posting is live

#### Student Issues

- Searching for summer placements, share with Beth
- Student not completing course assignments
  - Moved and approved to place student on a performance plan (7-aye)

#### Discussion

-  [Clinical Experience \(On- and Off-Site\) Agreement](#) (will discuss at next meeting)
-  [UWW ComDis Technical Standards.pdf](#)
  - Moved and approved (7-aye)

#### Curriculum (not discussed)

- Professional Issues Coverage: [Professional Issues and Environments in Speech Topics.docx](#)
  - COMDIS 710
  - COMDIS 780
  - Advising
  - Orientation

#### Course format/program delivery (not discussed)

- [COVID-19: Distance Education/Alternative Delivery](#)
- [COVID-19 Guidance From CFCC](#)

#### Other Items (not discussed)

- 2023 Diversity standards & curriculum
- SLPA summer clinic and seminar
  - [Pathways: Speech-Language Pathology Assistant Certification](#)
- Off-Site Supervisor Manual and CANVAS Course